

**THE CHILTERN YOUTH FOOTBALL LEAGUE**  
(Affiliated to Bedfordshire Football Association)

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHILTERN YOUTH FOOTBALL LEAGUE WILL BE HELD ON MONDAY, 23<sup>rd</sup> JUNE 2014 AT THE COUNTY LOUNGE, BEDFORDSHIRE FOOTBALL ASSOCIATION, SKIMPOT ROAD, DUNSTABLE, BEDFORDSHIRE, LU5 4JU AT 8.00 P.M.**

**MINUTES**

The Chairman, Mr. K. Swain welcomed everyone to the AGM and thanked clubs for their efforts over the past season which had been disrupted quite badly by the rainfall in January and February. A moments silence was held before the start of the meeting in remembrance of two friends of the Chiltern Youth Football League who had passed away during the previous 12 months – Mr. R. Beddall (referee) and Mr. C. Richmond (manager of Leighton Town Youth Under 14 team).

1. **Apologies for Absence**

Apologies were received from Mr B Fleet (Vice Chairman) and Mr M McConkey (Webmaster), Meltis Corinthians and Wilstead Harriers

2. **Minutes of Annual General Meeting held on Monday, 24<sup>th</sup> June 2013**

These had previously been circulated by email and all member clubs in attendance were issued with a copy. The minutes were approved by the floor as a true record of last years AGM

3. **Matters Arising from those Minutes**

None

4. **Chairman's Report - as issued**

A written report had previously been circulated by email and all member clubs in attendance were issued with a copy. This was adopted

5. **Presentation of Derrick Allen Award for Services to Youth Football**

The Award was presented to Mr. Dean Haywood (AM Fixture Secretary)

**Presentation of President's Award**

The Award was presented to Linda and Melvyn Gazeley (Flitwick Eagles FC)

**Presentation of 'Frank Brock Memorial Trophy'**

The Award was presented to Mr. Dave Billington (AM Referee Secretary)

6. **Hon. General Secretary's Report**

A written report had been circulated and this was adopted.

a) **Presentation of Secretary's Award:**

The Award was presented to: Mr. Alan Barker (Dunstable Town Youth)

b) **Presentation of Sporting Trophy Awards**

**Main Winners: Under 14** Staploe & Duloe

**Section Winners: Under 18** Sandy

**Under 17** EB Lions

**Under 16** Lea Sports PSG

**Under 15** AFC Luton

**Under 14** Staploe & Duloe

**Under 13** Ampthill Town Youth

**Under 12**     Shefford Saints Whites  
**Under 11**     Leighton United Reds

7.     **Hon. (A.M.) Match Secretary's Report**  
A written report had been circulated and this was adopted
8.     **Hon. (A.M.) Referee Secretary's Report**  
A written report had been circulated and this was adopted
9.     **Hon. (P.M.) Match Secretary's Report**  
A written report had been circulated and this was adopted
10.    **Hon. (P.M.) Referee Secretary's Report**  
A written report had been circulated and this was adopted

<b>Referee's Awards:</b>	<b>A.M. Young Referee of the Year</b>	Solomon Brown
	<b>A.M. Referee of the Year</b>	Steve Janes
	<b>P.M. Young Referee of the Year</b>	Charlie Bond
	<b>P.M. Senior Referee of the Year</b>	Chris Ansell

11.    **Treasurer's Report**  
A written report and copies of the Audited Accounts and Balance Sheet had been circulated. The Report and Accounts were adopted.

12.    **Hon. Registration Secretary's Report**  
Mr. Swain offered his thanks to Gill Anderson who had resigned her position during the 2013 / 14 season, thanking her for the hard work that she had put into the position during her tenure. Mr. Swain advised the meeting of a change to the registration process and explained the changes, the new ID card and also the process for checking and authorising identity of players. The dates and locations of the forthcoming registration evenings are as follows:-

Thursday 17 <sup>th</sup> July	Bedfordshire Football Association, Dunstable
Thursday 24 <sup>th</sup> July	AFC Kempston Rovers
Wednesday 6 <sup>th</sup> August	AFC Kempston Rovers
Thursday 14 <sup>th</sup> August	Bedfordshire Football Association, Dunstable

13.    **Election of New Clubs/Continuing Clubs**  
New Clubs – AC Dunstable Rovers, AFC Kempston Town and Bedford College, Arlesey Town Youth, Newport Pagnell Town, Roxton Youth and Watling FC.

All new clubs had been interviewed prior by the committee prior to the AGM & had satisfied the criteria for being recommended for election to the CYFL. Their election was accepted by the floor as members of the CYFL.

Two further clubs – Meltis Corinthians and Newman Sixth – had also applied to become members of the CYFL for the 2014 / 15 season. However unfortunately neither club had been able to attend the new club interview or the AGM; as a result the CYFL management committee agreed not to put the clubs forward for election to the league at this stage. The committee would meet with both clubs at a date to be agreed and if appropriate would propose the election of these clubs prior to the September (Pre-season) Full Council Meeting.

14.    **Election of Officers and Management Committee:**  
Mr. Peter Brown (Patron) thanked the committee for their hard work during the past season and explained the changes that are being made to the management committee following the

resignations of Mr. Billington and Mr. Haywood. The structure of the committee is detailed as follows:-

PATRON:	Mr. P.D. Brown
PRESIDENT:	Mr. C. Davison
LIFE VICE-PRESIDENTS:	Mr. G. Rogers
VICE-PRESIDENTS:	Messers. M. Everitt, S. Everitt, P. Mockett, M.J. Ogden, P. Roberts
CHAIRMAN:	Mr. K. Swain
VICE-CHAIRMAN:	Mr. B. Fleet
HON. GENERAL SECRETARY:	Mr. J.D. Brown
HON. MATCH SECRETARY:	Mr. T. Gee
HON. REGISTRATION SECRETARY:	Mr. K. Swain
HON. ADMINISTRATION SECRETARIES:	Messers. J. Parkins & M. McConkey
REFEREE LIAISON OFFICERS:	Messers. D. Billington & R Leonard
TREASURER:	Mrs. J.E. Brown
LEAGUE DEVELOPMENT OFFICER:	Mr. D. Haywood
WEBMASTER:	Mr. M. McConkey
MANAGEMENT COMMITTEE:	Messers. R. Shekle & V. Shekle

The above were elected 'en-bloc'.

15. **Honorariums (Rule 6(A)):**

It was proposed, seconded and agreed that the sum of £4000.00 be offered as Honorariums (in lieu of expenses) as provided for in League Rule 6(A) and that the fixed Honorariums also be paid.

16 **Alteration of Rules:** (amendments are indicated in **bold**)

**Free Weeks (Rule 10(M))**

**DELETE:** Each Team may apply for a maximum of **3** Free Sundays

**ADD:** Each Team may apply for a maximum of **1** Free Sunday

**ADD:** Fixtures will NOT be scheduled on the Sundays immediately preceding and following the school half term holidays (i.e. October & February), unless specifically requested by teams. If a team requests a fixture, this will be arranged where possible, subject to availability of other teams and locations. The dates of these holidays will be circulated prior to the start of each season.

**Rationale:**

Currently fixtures are arranged over holiday periods, with a large number of teams requesting free weeks so that they do have a fixture on the Sundays immediately preceding or following school half term holidays). There are also issues with other teams failing to fulfill fixtures as they can not field teams due to holidays that they are not made aware of by parents. To simplify the season, fixtures will not be arranged on these dates (which will be advised prior to the start of the season), **UNLESS SPECIFICALLY REQUESTED BY TEAMS IN ADVANCE**. However to go some way towards counterbalancing this additional number of non-playing Sundays, the number of free Sunday requests allowed per team will be reduced from 3 down to 1. Additionally, free Sunday requests are not to be accepted in April and in May as this can cause problems when trying to conclude the playing season (especially after periods of bad weather during the winter).

**This proposed amendment of the rule was seconded, voted on and accepted by the floor**

**ADD:** Applications for Free Sundays will not be accepted for dates in April and in May

**This proposed amendment of the rule was seconded, voted on and accepted by the floor**

**Amendment:**

Under 17 and Under 18 teams be allowed 6 free week requests during the season

**Rationale:-**

As in the Under 17 and Under 18 there is a reduction in league sizes and considering the players are far more independent and not all are governed by school, that they continue with 3 free weeks over and above the free weekends already granted. However, due to their independence clubs/teams are required to provide confirm availability for matches during school holidays six weeks before said holidays (to allow fixture secretary to confirm matches) for instance there is potential to play between Christmas and New Year and during Easter.

Proposed by the Caddington Youth FC

**This proposed amendment was seconded; however after a vote it was not accepted by the member clubs and the rule is to stay the same**

**Cup Competitions (Rule 6)**

**DELETE:** If the scores are level at the end of normal time, extra time shall be played

**ADD:** In all ties, if the scores are level at the end of normal time, the tie shall be decided by the taking of kicks from the penalty mark in the manner laid down by F.I.F.A. for deciding matches

**Rationale:-**

To bring CYFL cup competitions in-line with Bedfordshire County Cup competitions, thus avoiding confusion

**This proposed amendment of the rule was seconded, voted on and accepted by the floor**

**Teamsheets (Rule 8(B))**

**ADD:** The Team Manager is required to keep copies of the completed and exchanged Team sheets for a period of 4 weeks following a fixture. The Management Committee may request that Team Sheets are submitted for review and inspection. In the event of a Team Manager being unable to produce the documentation for inspection by the specified date, the Club shall be fined £20 and further dealt with by the Management Committee

**Rationale:**

To formalise existing administration process

**This proposed amendment of the rule was seconded, voted on and accepted by the floor**

**Qualification of Players (Rule 8(C))**

**ADD:** Clubs with teams at Under 17 and Under 18 age groups are permitted to register 24 players at any one time

**Rationale:**

As some most teams have a mixture of students (sixth formers), college students and workers, I would also like to propose that the squad size allowed to be signed on should increase to 24. This would mean teams can cover work, exams, revision etc. without having to cancel games.

Proposed by the Caddington Youth FC

**This proposed amendment of the rule was seconded, voted on and accepted by the floor**

17. **Conclusion of Playing Season 2013/2014:** This was confirmed as 31st May, 2015
18. **Standing Orders:** These were adopted
19. **Roll Call:** The following Clubs were not represented and it was agreed they be FINED: £20.00 each in accordance with League Rule 6(H):  
**Great Linford Dodgers, Luton United, Meltis Corinthians, Newman Sixth and Wilstead Harriers**
20. **Election of Auditor:** Mr. Terry Turrell was elected as Auditor for the 2014 / 2015 Season
21. **Any Other Business:**  
Mr. J. Brown advised the meeting of some forthcoming changes to league operations and processes;
  - **Central Appointments System** – from the start of the 2014 / 15 season, all CYFL referee appointments are to be made by a newly appointed Bedfordshire Football Association – Mr. Chris O'Donnell. Further details of how these changes will be implemented will be made prior to the commencement of the season.
  - **Use of Full Time** – the CYFL are changing from the previously used fixture allocation and administration system ([www.football.mitoo.co](http://www.football.mitoo.co)) to the FA's Full Time system. Further details of how these changes will be implemented will be made prior to the commencement of the season

The Chairman thanked the Bedfordshire Football Association for the use of their facilities and closed the Meeting at 9.10pm.

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FOLLOWING THE MEETING, the remaining pages of the Annual Report were issued giving details of The Sporting Trophy and confirmation of other Awards made. The proposed constitution of divisions for the 2014 / 15 season were also circulated

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**You are reminded that:**

- a) The Invoice including Annual Subscriptions (applies to those clubs who did not return their application forms by 31<sup>st</sup> May), which has been issued must be paid by **30<sup>th</sup> June, 2014** - if not paid by this date the Subscriptions will be liable to a levy (Rule 2(b))
- b) You must submit at least 12 fully completed Registration Forms for each 11v11 Team (10 for 9v9 Teams) by **15<sup>th</sup> August, 2014** (Rule 8(a) - Failure to do so may result in a £15.00 fine being issued)