

**THE CHILTERN YOUTH FOOTBALL LEAGUE**  
(Affiliated to Bedfordshire Football Association)

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHILTERN YOUTH FOOTBALL LEAGUE HELD ON TUESDAY, 28<sup>th</sup> JUNE 2016 AT THE CREASEY PARK COMMUNITY FOOTBALL CENTRE, CREASEY PARK DRIVE (OFF BREWERS HILL ROUND), DUNSTABLE, BEDFORDSHIRE, LU6 1BB AT 8.00 P.M.**

**MINUTES**

The Acting-Chairman, Mr. P. Brown welcomed everyone to the AGM and thanked clubs for their efforts over the past season. Mr. Brown also welcomed the following guests to the AGM:- Mr. C. Davison (President), Mr. P. Roberts (Vice President), Mrs. Cherry Brock & Miss Emma Brock, Mike Desborough (Bedfordshire Football Association), Wynn Connell (Acerbis UK Ltd.) and Paul Young (Sportsform)

1. **Apologies for Absence**

Nothing recorded

2. **Minutes of Annual General Meeting held on Monday, 22<sup>nd</sup> June 2015**

These had previously been circulated by email and all member clubs in attendance were issued with a copy. The minutes were approved by the floor as a true record of last years AGM

3. **Matters Arising from those Minutes**

None

4. **Chairman's Report - as issued**

A written report had previously been circulated by email and all member clubs in attendance were issued with a copy. This was adopted

5. **Presentation of Awards**

The President, Mr. C. Davison made the following awards to recognise the recipients' contribution to youth football in general and the Chiltern Youth Football League specifically:-

**Presentation of Derrick Allen Award for Services to Youth Football**

The Award was presented to Mr. Steve Chamberlain (Luton Borough Youth and Chiltern Junior Sevens); unfortunately Steve was unable to attend the meeting and the trophy was collected by Mr. Andy Piggins (Luton Borough Youth) on Steve's behalf.

**Presentation of President's Award**

The Award was presented to Alan Pledge (Leighton United); unfortunately as Alan was unable to attend the meeting, the Chairman advised that arrangements would be made to present the award to Alan on a different occasion.

**Presentation of 'Frank Brock Memorial Trophy'**

The Award was presented by Miss Emma Brock to Mr. Ricky Shekle (CYFL Committee Member and referee).

6. **Hon. General Secretary's Report**

A written report had been circulated and this was adopted.

a) **Presentation of Secretary's Award:**

The Award was presented to: Mrs. Alison McLaren (AFC Kempston Rovers Colts)

**b) Presentation of Sporting Trophy Awards**

**Main Winners: Under 11** Dunstable Town Whites

**Section Winners:**

<b>Under 18</b>	Lea Sports PSG
<b>Under 17</b>	AFC Luton
<b>Under 16</b>	Sandy Colts
<b>Under 15</b>	Flitwick Eagles Blues
<b>Under 14</b>	Mid Beds Tigers
<b>Under 13</b>	AFC Kempston Rovers Colts Lions
<b>Under 12</b>	Flitwick Eagles
<b>Under 11</b>	Dunstable Town Whites

**7. Hon. Fixture Secretary's Report**

A written report had been circulated and this was adopted

**8. Referee Liaison Officer's Report (Bedfordshire Football Association)**

A written report had been circulated and this was adopted

**Referee's Awards:**

<b>A.M. Referees of the Year</b>	Naomi Beadeau
<b>P.M. Referee of the Year</b>	Jake Toyer

**9. Treasurer's Report**

A written report and copies of the Audited Accounts and Balance Sheet had been circulated. The Report and Accounts were adopted.

**10. Hon. Registration Secretaries' Report**

A written report had been circulated and this was adopted

The dates and locations of the forthcoming registration evenings are as follows:-

13 July	Barton Rovers FC
20 July	Doug Jack Suite, AFC Kempston Rovers
3 August	Council Chambers, Bedfordshire Football Association, Dunstable
12 August	Shefford Sports Club, Shefford

**11. Election of New Clubs/Continuing Clubs**

New Clubs – Breachwood Tigers, Co-op Sports, Great Denham, Harlington Juniors, Houghton Conquest, Lewsey Park, Luton Nations Community, MK Gallacticos, Newport Pagnell Youth, Real Luton, Stotfold Junior

All new clubs had been interviewed prior by the committee prior to the AGM & had satisfied the criteria for being recommended for election to the CYFL. Their election was accepted by the floor as members of the CYFL.

**12. Election of Officers and Management Committee:**

Mr. Peter Brown (Acting Chairman) thanked the committee for their hard work during the past season and explained the changes that are being made to the management committee following the resignations of Mr. Parkins and Mr. Billington during the season. Thanks were recorded to both for their hard work and contribution to the Management Committee over a number of seasons.

The structure of the committee is detailed as follows:-

PATRON:	Mr. P.D. Brown
PRESIDENT:	Mr. C. Davison
LIFE VICE-PRESIDENTS:	Mr. G. Rogers

VICE-PRESIDENTS:	Messers. P. Mockett, M.J. Ogden, P. Roberts, K. Swain & B. Fleet
CHAIRMAN:	Mr. P.D. Brown
VICE-CHAIRMAN:	Mr. C. Davison
HON. GENERAL SECRETARY:	Mr. J.D. Brown
HON. MATCH SECRETARY:	Mr. T. Gee
HON. A.M. REGISTRATION SECRETARY:	Mrs. P. Johnson
HON. P.M. REGISTRATION SECRETARY:	Mrs. K. Hall
HON. TREASURER:	Mrs. J.E. Brown
REFEREE LIAISON OFFICERS:	Mr. R. Leonard
LEAGUE DEVELOPMENT OFFICER:	Vacant
WEBMASTER:	Mrs. P. Johnson & Mr. T. Gee
CHILD WELFARE OFFICER	Mr. T. Gee
MANAGEMENT COMMITTEE:	Messers. R. Shekle & V. Shekle

The above committee changes were proposed and seconded and were elected 'en-bloc'.

### 13. **Alteration of Rules:**

#### **Ineligible Players (Rule 8(O))**

**ADD:** Any team found guilty of fielding an ineligible player(s) in a fixture may be liable to be fined a sum of up to £30 for a first offence and up to £50 for any subsequent offence within any single playing season.

Rationale:-

To add further sanction for those teams who transgress the rules of the competition by fielding ineligible players

**Following a question and answer session and a healthy discussion, this proposed amendment of the rule was seconded, voted on and accepted by the floor**

#### **Match Delegates (Rule 10(B))**

**ADD:** Teams playing in the Under 11, 12 and 13 age groups MUST adopt the principles of the Match Delegates initiative on each match day.

Rationale:-

Each team (home and away) must nominate a responsible adult / member of their club to act as a Match delegate on the date of the match. Where possible this should NOT be the team manager or coach, but another adult who is at the match.

**Following a question and answer session and a healthy discussion, this proposed amendment of the rule was seconded, voted on and accepted by the floor**

#### **Free Weeks (Rule 10(M))**

##### **OPTION 1**

**DELETE:** Each Team may apply for a maximum of One (1) Free Sunday.

Fixtures will NOT be scheduled on the Sundays immediately preceding and following the school half term holidays (i.e. October & February), unless specifically requested by teams. If a team requests a fixture, this will be arranged where possible, subject to availability of other teams and locations. The dates of these holidays will be circulated prior to the start of each season

**ADD:** Each Team may apply for a maximum of Two (2) Free Sundays

**OPTION 2**

**DELETE:** Each Team may apply for a maximum of One (1) Free Sunday.

Fixtures will NOT be scheduled on the Sundays immediately preceding and following the school half term holidays (i.e. October & February), unless specifically requested by teams. If a team requests a fixture, this will be arranged where possible, subject to availability of other teams and locations. The dates of these holidays will be circulated prior to the start of each season

**ADD:** Each Team may apply for a maximum of One (1) Free Sunday.

In the AM section (Under 11, 12 and 13 age groups) fixtures will NOT be scheduled on the Sundays immediately preceding and following the school half term holidays in October ONLY, unless specifically requested by teams. If a team requests a fixture, this will be arranged where possible, subject to availability of other teams and locations. The dates of these holidays will be circulated prior to the start of each season.

In the PM section (Under 14, 15, 16, 17 and 18 age groups) fixtures will NOT be scheduled on the Sundays immediately preceding and following the school half term holidays in February ONLY, unless specifically requested by teams. If a team requests a fixture, this will be arranged where possible, subject to availability of other teams and locations. The dates of these holidays will be circulated prior to the start of each season.

Rationale:-

To give both clubs and the league greater flexibility around the scheduling of fixtures throughout the season. Different options are suggested to clubs here as a discussion point.

**Following a question and answer session and a healthy discussion, these proposed amendments of the rule were seconded and voted against by the floor. Therefore the existing rule is to remain in place.**

**Referee Fees (Rule 13(E))**

**DELETE:** Subject to any limits / provisions laid down by the sanctioning Association, Match Officials appointed under this rule shall be paid a match fee as below:

	<b>Under 18 &amp; 17</b>	<b>Under 16 &amp; 15</b>	<b>Under 14 &amp; 13</b>	<b>Under 12 &amp; 11</b>
<b>Referee</b>	£20.00	£18.00	£15.00	£13.00
<b>Assistant Referee</b>	£14.00	£12.00	£10.00	£10.00

And shall be entitled to charge private car expenses at a rate in accordance with the sanctioning County prescribed rate. The Management Committee shall review expenses as and when deemed necessary

**OPTION 1 (AS SUGGESTED BY CYFL MANAGEMENT COMMITTEE)**

**ADD:** Subject to any limits / provisions laid down by the sanctioning Association, Match Officials appointed under this rule shall be paid a match fee (inclusive of expenses as below:

	<b>Under 18 &amp; 17</b>	<b>Under 16 &amp; 15</b>	<b>Under 14 &amp; 13</b>	<b>Under 12 &amp; 11</b>
<b>Referee</b>	£28.00	£24.00	£22.00	£20.00

<b>Assistant Referee</b>	£20.00	£17.00	£15.00	£15.00
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**OPTION 2 (AS SUGGESTED BY DUNSTABLE TOWN YOUTH FC)**

**ADD:** Subject to any limits / provisions laid down by the sanctioning Association, Match Officials appointed under this rule shall be paid a match fee (inclusive of expenses as below:

	<b>Under 18 &amp; 17</b>	<b>Under 16 &amp; 15</b>	<b>Under 14 &amp; 13</b>	<b>Under 12 &amp; 11</b>
<b>Referee</b>	£25.00	£22.00	£18.00	£16.00
<b>Assistant Referee</b>	£14.00	£12.00	£10.00	£10.00

Rationale:-

To bring CYFL competitions in-line with other Bedfordshire competitions, where a fixed fee (inclusive of expenses) is charged, thus avoiding confusion. Each match official and team will be clear as to the fee to be charged thus avoiding unnecessary issues on match day trying to work out expenses and ensuring that sufficient funds are available, thus helping the financial planning of clubs. The inclusive fee may also help to make officiating in the CYFL in the PM sections more attractive to referees, thus increasing potential coverage.

**Following a question and answer session and a healthy discussion, Dunstable Town Youth withdrew their proposal (Option 2). Dunstable Town Youth were thanked for their observations on this matter and for prompting a healthy discussion regarding this area. The proposed amendment (Option 1) of the rule were seconded, voted on and accepted by the floor.**

Other alterations to the rules will be made in conjunction with The FA's Standard Code of Rules (Youth).

**14. Conclusion of Playing Season 2016/2017:**

This was confirmed as 21<sup>st</sup> May, 2017.

**15. Standing Orders:**

These were adopted by the member clubs.

**16. Roll Call:**

The following Clubs were not represented and it was agreed they be FINED: £20.00 each in accordance with League Rule 6(H): Nothing to report; the Chairman noted that there had been 100% attendance from clubs and thanked everyone for their attendance

**17. Election of Auditor:**

Mr. Terry Turrell was elected as Auditor for the 2016 / 2017 Season

**18. Any Other Business:**

No questions had been received prior to the meeting and no further questions were forthcoming from the floor.

The Chairman thanked Dunstable Town Council for the use of their facilities and closed the Meeting at 9.14pm.

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FOLLOWING THE MEETING, all the member clubs were issued with a free football courtesy of Acerbis UK Ltd. who had kindly supplied these footballs to the league. Thanks were recorded to Acerbis UK Ltd. for supplying these.

Those clubs who had a good discipline and administration record during season 2106 / 16 were also awarded with an additional football – these clubs were AFC Sundon, Bucks CC, Lea Sports PSG, Luton Tigers, Markyate Youth, Meltis Corinthians, MK Wanderers, Newport Pagnell Town, Roxton Youth, Shenley, St Joseph Youth, Stony Stratford Town Youth, Sundon Athletic, Wilstead Harriers and Woburn & Wavendon (Lions). Again these footballs had kindly been supplied to the league by Acerbis UK Ltd.

FOLLOWING THE MEETING, the remaining pages of the Annual Report were issued giving details of The Sporting Trophy and confirmation of other Awards made.

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**You are reminded that:**

- a) The Annual Subscriptions (applies to those clubs who did not return their application forms by 31<sup>st</sup> May), which has been issued must be paid by **30<sup>th</sup> June, 2016** - if not paid by this date the Subscriptions will be liable to a levy (Rule 2(b))
- b) You must submit at least 12 fully completed Registration Forms for each 11v11 Team (10 for 9v9 Teams) by **15<sup>th</sup> August, 2016** (Rule 8(a) - Failure to do so may result in a £15.00 fine being issued)