



THE CHILTERN YOUTH FOOTBALL LEAGUE
(Affiliated to The Bedfordshire FA)



MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON THURSDAY 2nd MARCH 2017
AT 7.00 P.M. AT BEDFORDSHIRE FOOTBALL ASSOCIATION

PRESENT: Mr. P. Brown (Patron & Chairman), Mr. C.J. Davison (President & Vice-Chairman), Mr. R. Shekle, Mr. R. Leonard, Mrs. P. Johnson Mr. T. Gee, Mrs. J. Brown, Mr. M. Desborough (Referee Liaison Officer, Bedfordshire Football Association)

ALSO PRESENT: N / A

APOLOGIES: Mr. V. Shekle, Mrs K. Hall and Mr. J. Brown (Secretary)

MINUTES OF PREVIOUS MEETING: The minutes were approved as a true record of the last Committee Meeting

MATTERS ARISING FROM PREVIOUS MINUTES:

- **Totternhoe Youth** re:- omission from previous month's minutes regarding concerns over scheduling of fixture V AFC Oakley M&DH with Bedfordshire Football Association disciplinary proceedings outstanding **NOTED;**
THE GENERAL SECRETARY RECORDED HIS APOLOGIES FOR THE OVERSIGHT AND FOR NOT LISTING THE CORRESPONDENCE IN THE PREVIOUS SET OF MINUTES
- **Bedford United V Luton Tigers (Under 13) – Fixture played on Sunday 5th February 2017**
re:- Both clubs had been requested to attend the meeting to assist in an enquiry into the complaints regarding the availability and inspection of the I.D. Registration Cards and the exchanging of team sheets at this fixture.

It was noted with regret and disappointment that earlier in the day Luton Tigers had advised that they would not be attending the meeting.

Mr. Matthew Brinsden attended the meeting to represent Bedford United and he gave his account on what happened in respect of:-

1. Exchanging / inspection of I.D. Registration Cards
2. Exchanging of Team sheets prior to the kick off

Mr. Brinsden answered numerous questions from the committee and agreed to forward addition email evidence to Mr. Gee. Mr. Brinsden left the meeting having been thanked for his attendance.

Having considered the correspondence and the verbal evidence received, it was agreed the explanation be accepted and that there be no further action.

ALL clubs are reminded as follows:-

- 1. RULE 8(A) NO PLAYER SHALL TAKE PART IN A MATCH FOR A CLUB UNTIL THAT CLUB IS IN POSSESSION OF THE PLAYER'S OFFICIAL CERTIFICATION OF REGISTRATION**
- 2. AT EACH MATCH PRIOR TO THE KICK OFF, THE TEAM MANAGERS SHALL EXCHANGE CERTIFICATE OF REGISTRATION CARDS FOR ALL PLAYERS (INCLUDING NAMED SUBSTITUTES)**
- 3. CORRECTLY COMPLETED TEAMSHEETS SHALL BE EXCHANGED BETWEEN EACH TEAM AND GIVEN TO THE MATCH REFEREE AT LEAST 10 MINUTES PRIOR TO KICK OFF**

All Club Secretaries are requested to remind their Team Managers of these procedures.

FEBRUARY CORRESPONDENCE:

- **Bedfordshire Football Association** re:- County Cup updates **NOTED**
- **Bedfordshire Football Association** re:- Various Central Appointments System Updates **NOTED**
- **Bedfordshire Football Association** re:- Notification of discipline / misconduct issues in fixtures
NOTED. THE MEETING REVIEWED THE LATEST DISCIPLINE LEAGUE STATEMENT AS ISSUED BY THE BEDFORDSHIRE FOOTBALL ASSOCIATION. CONCERNS WERE EXPRESSED AT THE PERCEIVED INACCURACIES AND INCORRECT INFORMATION ISSUED IN THE STATEMENT. IT WAS NOTED THIS MADE IT IMPOSSIBLE FOR THE LEAGUE TO EFFICIENTLY OPERATE THE SUSPENDED PLAYERS DATA. MR. DESBOROUGH WAS ASKED TO TAKE THESE CONCERNS BACK TO THE COUNTY FA.
- **Various Clubs** re:- requests for free Sundays **NOTED;**
DETAILS PASSED TO FIXTURE SECRETARY FOR APPROVAL
- **Various Clubs** re:- request for Transfer Forms **NOTED;**
GENERAL SECRETARY RESPONDED TO ALL QUERIES WITH DETAILS OF PROCEDURE. CLUBS REMINDED THAT ALL TRANSFERS NEED TO BE COMPLETED BY 1ST MARCH 2017
- **Various Clubs** re:- details of forthcoming summer tournament **NOTED**
WITH THANKS; GENERAL SECRETARY ADVISED THAT ALL DETAILS HAD BEEN CIRCULATED TO MEMBER CLUBS AND THAT THE WEBMASTER HAD POSTED ALL DETAILS ONTO THE CYFL WEBSITE FOR REFERENCE –
www.chilternyouthfootballleague.co.uk
- **Bedford FC (Under 17)** re:- correspondence relating to charge of fielding an ineligible (Ryan Batchelor) player in recent fixture V Shefford Saints
NOTED; BEDFORD FC HAD ACCEPTED A CHARGE OF PLAYING RYAN BATCHELOR WHILST NOT IN POSSESSION OF THE PLAYERS CERTIFICATE OF REGISTRATION. IT WAS AGREED THAT BEDFORD FC BE FINED £30.00 (RULE 8A & RULE 8M) AND THE POINTS BE AWARDED TO SHEFFORD SAINTS.
- **Totternhoe Youth (Under 16)** re:- correspondence relating to introduction and format of Under 16 League Cup **NOTED;**
THE GENERAL SECRETARY RESPONDED TO CONFIRM THE FORMAT FOR THE COMPETITION. OBSERVATIONS RELATING TO THE SCHEDULING OF FIXTURES WERE FORWARDED TO THE FIXTURE SECRETARY FOR REVIEW
- **Roxton Youth (Under 17)** re:- correspondence relating to abandonment of recent fixture V Bedford FC **NOTED;**
THE MATTER HAD BEEN REFERRED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION
- **Jake Webster (Referee)** re:- correspondence relating to incidents in fixture between Roxton Youth and Bedford FC which led to abandonment
NOTED; THE MATTER HAD BEEN REFERRED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION
- **Sandy Colts (Under 12)** re:- correspondence relating to recent fixture V Blunham Youth
NOTED; THE GENERAL SECRETARY HAD WRITTEN TO BLUNHAM YOUTH FOR THEIR OBSERVATIONS INTO THE EVENT SURROUNDING THE FIXTURE. IT WAS NOTED THAT THE MATTER HAD BEEN REFERRED TO THE

BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION

- **Blunham Youth (Under 12)** re:- correspondence relating to recent fixture V Sandy Colts
NOTED WITH THANKS FOR SPEEDY AND FULL RESPONSE. IT WAS NOTED THAT THE MATTER HAD BEEN REFERRED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION
- **Bedfordshire Youth Saturday League** re:- notice of forthcoming Futsal tournament and invitation to CYFL teams to enter
NOTED WITH THANKS; THE GENERAL SECRETARY ADVISED THAT THE CYFL HAD BEEN HAPPY TO SUPPORT THIS COMPETITION AND NOTICE HAD BEEN CIRCULATED TO CLUBS AND DETAILS HAD BEEN POSTED ON THE CYFL'S VARIOUS SOCIAL MEDIA OUTLETS
- **Gavin Smith (Co-op Sports)** re:- notification of damage to vehicle parked in Bedfordshire Football Association car park whilst in attendance at CYFL Full Council Meeting on 6th February
NOTED WITH DISAPPOINTMENT; MR. SMITH HAD BEEN ADVISED TO CONTACT THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR FURTHER ASSISTANCE
- **Newport Pagnell Youth (Under 14)** re:- correspondence relating to recent fixture V Real Luton
NOTED; THE GENERAL SECRETARY HAD BEEN COPIED ON CORRESPONDENCE BETWEEN THE TEAMS FOLLOWING A RECENT FIXTURE. NO FURTHER ACTION REQUIRED, ALTHOUGH CLUBS WERE REMINDED OF THEIR RESPONSIBILITIES WITH REGARDS TO BEHAVIOUR AND CONDUCT OF PLAYERS AND OFFICIALS. CLUBS THANKED FOR THEIR PRO-ACTIVE APPROACH TO RESPONDING TO COMMUNICATION
- **Real Luton (Under 14)** re:- correspondence relating to recent fixture V Newport Pagnell Youth
NOTED; THE GENERAL SECRETARY HAD BEEN COPIED ON CORRESPONDENCE BETWEEN THE TEAMS FOLLOWING A RECENT FIXTURE. NO FURTHER ACTION REQUIRED, ALTHOUGH CLUBS WERE REMINDED OF THEIR RESPONSIBILITIES WITH REGARDS TO BEHAVIOUR AND CONDUCT OF PLAYERS AND OFFICIALS. CLUBS THANKED FOR THEIR PRO-ACTIVE APPROACH TO RESPONDING TO COMMUNICATION

REPORTS

1. Chairman (Peter Brown)

The Chairman recorded his thanks to all Officers for their work over the difficult winter months.

2. General Secretary (Jonathan Brown)

a. Withdrawals

The following team unfortunately withdrew from the CYFL following the commencement of the playing season (during the month of February):-

Under 17 Dunstable Lions

The committee agreed that the above team should be fined £40, as per rule 14(B). The Fixture Secretary confirmed that as they had played more than 50% of their league fixtures for the season, points would be awarded to the opposition for their outstanding fixtures.

b. Referee RESPECT Forms

The General Secretary reported that the number of reports received from referees in January was as follows:-

I. Week 20 – 05.02.17	15 reports received
II. Week 21 – 12.02.17	1 reports received
III. Week 22 – 19.02.17	2 reports received
IV. Week 23 – 26.02.17	16 reports received

c. Transfers

The General Secretary advised that the following transfers had been completed during February:-

Transfer Number	Player Name	Current Club	Age Group	New Club	Age Group
24	Joshua Enright	Leighton United Reds	14	Newport Pagnell Town Lions	14
25	Keir Liverpool	Co-op Sports	11	Luton Borough Youth	11
26	Taylor McGonigle	AFC Dunstable Whites	11	Co-op Sports	11
27	Bailey Rogers	Blunham Youth	11	Bedford Town Youth Blues	11
28	Lorenzo Koroni	Bedford Town FC Eagles	13	Kempston Rovers ColtsTigers	13
29	Lewis Heathfield	Luton Borough Youth	16	Crawley Green Youth Falcons	16
30	Harry Goodlake	AFC Dunstable	14	Leighton United Reds	14
31	Lewis Patch	Mid Beds Tigers	14	Sandy Colts	14

These transfers were approved and ratified by the Management Committee.

d. Rule Changes

The General Secretary advised that the proposed rule change had been circulated to member clubs for review and consideration.

e. Beds FA / Leagues / Council Meetings

Mr. Brown (Chairman) and Mr. Gee had attended the recent meetings with the Councils to discuss plans and pitch allocations for the 2017 / 17 season.

Mr. Brown reported on the meeting with Dunstable Town Council:-

- There is a problem at Creasey Park due to overbooking by clubs and it may be necessary to move some matches to an alternative venue
- The building of the 'Splash Park' at Bennetts Memorial Recreation Ground was not expected to impact on the football pitches
- Dunstable Town Council were hoping to be able to replace some goalposts shortly

Mr. Gee reported on the meeting with Luton Borough Council:-

- Luton Borough Council are looking to consolidate matches to a single park to avoid having single games at various parks. This would result in teams not having a 'fixed' home venue
- Consideration to be given to moving Under 14 section matches to AM Kick offs. It was noted that this could assist in improving referee coverage. Mr. Gee agreed to conduct a survey amongst the current Under 13 teams for views.

f. FA Youth Leagues Conference 2017

The General Secretary advised Mr Desborough and Mrs Johnson had offered to represent the CYFL and had registered with The FA and were awaiting confirmation of their acceptance for a place. The Chairman recorded his thanks to both officers and looked forward to receiving an update of items discussed at the conference, during a forthcoming committee meeting.

3. Fixture Secretary (Tony Gee)

a. Fixtures

Mr. Gee reported that all fixtures were progressing satisfactorily.

4. Registrations Secretary (Kerry Hall & Pamela Johnson)

a. Registration Update (AM & PM)

Mrs. Hall and Mrs. Johnson reported the following registration position (as of 2nd March 2017):-

AM SECTION			PM SECTION	
Age Group	No. Registrations		Age Group	No. Registrations
Under 11	525		Under 14	725
Under 12	477		Under 15	715
Under 13	479		Under 16	437
			Under 17	201
			Under 18	287
TOTAL	1481		TOTAL	2365
COMBINED TOTAL		3846		

It was noted that these figures excluded withdrawn teams (during the playing season).

5. Referees

a. Central Appointments System Update (Mike Desborough)

Mr. Desborough advised that he continued to be pleased with the level of appointments being made with the details for February detailed below:-

Age Group	Div	05.02.16			12.02.16			19.02.16			26.02.16			TOTALS		
		No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%
18	1	3	3	100%	0	0	#DIV/0!	0	0	#DIV/0!	2	2	100%	5	5	100%
	2	3	3	100%	0	0	#DIV/0!	0	0	#DIV/0!	3	3	100%	6	6	100%
17	1	3	3	100%	0	0	#DIV/0!	0	0	#DIV/0!	4	4	100%	7	7	100%
16	1	1	1	100%	0	0	#DIV/0!	0	0	#DIV/0!	3	3	100%	4	4	100%
	2	2	2	100%	0	0	#DIV/0!	0	0	#DIV/0!	4	4	100%	6	6	100%
	3	4	4	100%	0	0	#DIV/0!	0	0	#DIV/0!	4	4	100%	8	8	100%
15	1	1	1	100%	1	1	100%	0	0	#DIV/0!	4	4	100%	6	6	100%
	2	2	2	100%	0	0	#DIV/0!	0	0	#DIV/0!	3	3	100%	5	5	100%
	3	4	4	100%	0	0	#DIV/0!	0	0	#DIV/0!	3	3	100%	7	7	100%
14	1	5	5	100%	0	0	#DIV/0!	1	1	100%	2	1	50%	8	7	88%
	2	3	3	100%	0	0	#DIV/0!	0	0	#DIV/0!	1	1	100%	4	4	100%
	3	3	3	100%	0	0	#DIV/0!	1	1	100%	2	1	50%	6	5	83%
	4	4	4	100%	0	0	#DIV/0!	1	1	100%	2	2	100%	7	7	100%
13	1	2	2	100%	0	0	#DIV/0!	0	0	#DIV/0!	4	4	100%	6	6	100%
	2	4	4	100%	0	0	#DIV/0!	0	0	#DIV/0!	6	6	100%	10	10	100%
	3	3	2	67%	0	0	#DIV/0!	0	0	#DIV/0!	4	4	100%	7	6	86%
12	1	2	2	100%	0	0	#DIV/0!	0	0	#DIV/0!	4	4	100%	6	6	100%
	2	3	3	100%	0	0	#DIV/0!	0	0	#DIV/0!	4	4	100%	7	7	100%
	3	2	2	100%	0	0	#DIV/0!	0	0	#DIV/0!	3	3	100%	5	5	100%
	4	3	3	100%	0	0	#DIV/0!	0	0	#DIV/0!	3	3	100%	6	6	100%
11	1	2	2	100%	0	0	#DIV/0!	0	0	#DIV/0!	4	4	100%	6	6	100%
	2	4	4	100%	0	0	#DIV/0!	0	0	#DIV/0!	5	5	100%	9	9	100%
	3	3	3	100%	0	0	#DIV/0!	0	0	#DIV/0!	1	1	100%	4	4	100%
	4	4	4	100%	0	0	#DIV/0!	0	0	#DIV/0!	5	5	100%	9	9	100%
Totals		70	69	99%	1	1	100%	3	3	100%	80	78	98%	154	151	98%

The coverage reported was noted with pleasure and thanks were recorded to Mr. Desborough for his work.

6. Treasurer (Jane Brown)

Mrs. Brown reported on-going disappointment at the failure of clubs to read the Minutes of the Management Committee Meetings and to respond in a timely manner to the attached Fines Schedule, creating so much extra work. The committee noted the 'success' of the recent name and shame approach using social media to gain a response from clubs.

7. Website (Pamela Johnson / Tony Gee)

Mrs. Johnson reported that in the past week the website had received – 2405 page views, 851 unique visitors and on Facebook there had been 360 views with 333 on Twitter.

Clubs were again invited to submit articles to keep the League's Social Media platforms up-to-date and dynamic.

8. Child Welfare Officer (Tony Gee)

Nothing to report

9. Charter Standard League Update (Kerry Hall)

No report available

10. Sponsorship

Nothing to report

11. Sub-committees

1. Sub-committee – Discipline

a. Non-fulfilled Fixtures

The General Secretary confirmed that the following fixtures had not been fulfilled during the month of February. In accordance with league rules, the team highlighted in **yellow** had been charged with the non-fulfilment of the fixture. Details of the committee decision relating to these fixtures can be found within the accompanying Club Discipline Summary spreadsheet (see February tab highlighted in **red**).

5th February 2017

Under 16, Division 2 Wootton Village V **Crawley Green Youth Kites**

12th February 2017

Nothing to report

19th February 2017

Nothing to report

26th February 2017

Under 14, Division 1 **Bedford Town FC Eagles** V Woburn & Wavendon (Lions)
Tornadoes

Abandoned Fixtures

6th November 2016

Under 11, Brown Division Luton Borough Youth V Crawley Green Youth Bears
The above fixture was abandoned by the match referee following an alleged misconduct between spectators and officials. The matter is currently being reviewed by the Bedfordshire Football Association. The CYFL will monitor the action being taken by these parties before ruling on the status of the fixture. **STILL AWAITING UPDATE FROM BEDFORDSHIRE FA**

13th November 2016

Under 14 County Cup Dunstable Town V Luton Tigers **(INFO ONLY)**
The above fixture was abandoned by the match referee following an alleged mass confrontation between players, spectators and officials. The matter is currently being reviewed by the police and the Bedfordshire Football Association. **MATCH TO BE REPLAYED ON SUNDAY 5th MARCH 2017**

27th November 2016

Under 16, Division 1 Tattenhoe V Westoning
The above fixture was abandoned as Westoning manager removed his players from the field of play citing concerns for their welfare as the reason. The matter is currently being reviewed by the Bedfordshire Football Association. The CYFL will monitor the action being taken by these parties before ruling on the status of the fixture. **STILL AWAITING UPDATE FROM BEDFORDSHIRE FA**

b. Fielding Ineligible Players

▪ **Bedford FC (Under 17)**

Fielding player in fixture V Shefford Saints (05/02/17) when not in receipt of registration card. Club to be charged with fielding an ineligible player in fixture **BEDFORD FC HAD ACCEPTED A CHARGE OF PLAYING RYAN BATCHELOR WHILST NOT IN POSSESSION OF THE PLAYERS CERTIFICATE OF REGISTRATION. IT WAS AGREED THAT BEDFORD FC BE FINED £30.00 (RULE 8A & RULE 8M) AND THE POINTS BE AWARDED TO SHEFFORD SAINTS.**

2. Sub-committee – Trophies

The committee viewed proposed trophies for the Referee Awards and a selection was made.

A sample of the Divisional Championship Awards was viewed and approved.

3. Sub-committee - Cup Finals

It was noted that DE Photo and 3Q Sports would be having stalls at the Cup Final Super Sunday Finals Day on 14th May and it was agreed to invite any club that wished to have a stall (excluding refreshments) to contact the General Secretary (no charge to be paid with the Club retaining all the takings.)

It was noted that Mr. Gee would be organising raffles at the event.

Any Other Business

It was reported that Pamela Johnson, Jane Brown and the Chairman had participated in two FA Webinar sessions on The FA's proposed National Registration System on the Whole Game System. It was noted that subsequent invitations to the clubs to commence the process on-line had been met positively. Pamela Johnson offered to organise some training sessions on the new system to assist clubs.

Meeting Closed: 20.45

Date of Next Meeting: Monday 3rd April, 8.00pm Committee Meeting Council Chambers

Dates for the 2016 / 17 Diary:

2017

Monday 3 rd April	Committee Meeting	7.00pm	Council Chambers
Thursday 4 th May	Committee Meeting	7.00pm	Council Chambers
Sunday 7 th May	Under 17 and Under 18 League Cup Finals		Shefford Sports Club
Sunday 14 th May	Cup Final Super Sunday		Barton Playing Fields
Monday 5 th June	Committee Meeting	7.00pm	Boardroom
Monday 19 th June	AGM	8.00pm	County Lounge
Monday 4 th September	Full Council Meeting	8.00pm	County Lounge