



THE CHILTERN YOUTH FOOTBALL LEAGUE
(Affiliated to The Bedfordshire FA)



MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 5th JUNE 2017
AT 7.00 P.M. AT BEDFORDSHIRE FOOTBALL ASSOCIATION

PRESENT: Mr. C.J. Davison (President & Vice-Chairman), Mr. R. Shekle, Mr. V. Shekle, Mrs. P. Johnson Mr. T. Gee, Mr. M. Desborough (Referee Liaison Officer, Bedfordshire Football Association) and Mr. J. Brown (Secretary)

ALSO PRESENT: Josh Spavins (Bedfordshire Football Association, Football Development Officer – North), Charlie Mann (Bedfordshire Football Association, Football Development Officer – South) and Marc Di Carlo (Bedfordshire Football Association, Football Development Officer – Central)

Prior to the meeting commencing, the Football Development Officers detailed the recent re-structure that had taken place within the Bedfordshire Football Association, Football Development Section. Charlie Mann has been designated as the Lead Officer for the Chiltern Youth Football League.

APOLOGIES: Mr. P. Brown (Patron & Chairman), Mrs. J. Brown, Mr. R. Leonard and Mrs K. Hall

MINUTES OF PREVIOUS MEETING: The minutes were approved as a true record of the last Committee Meeting

MATTERS ARISING FROM PREVIOUS MINUTES:

- **Tournaments** All Clubs are advised to check with The Beds FA or relevant County FA to ensure any Tournament they intend participating in is correctly sanctioned and affiliated. Playing in unsanctioned and unaffiliated Competitions means the Clubs insurance policy is invalid and could lead to disciplinary action being taken by the County FA
- **Flitwick Eagles** Thanks recorded to Flitwick Eagles for providing venue for Under 13 Play Off fixture between Great Denham & Kempston Rovers Colts Lions

MAY CORRESPONDENCE:

- **Bedfordshire Football Association** re:- County Cup updates **NOTED**
- **Bedfordshire Football Association** re:- Various Central Appointments System Updates **NOTED**
- **Bedfordshire Football Association** re:- Notification of discipline / misconduct issues in fixtures **NOTED**
- **Various Clubs** re:- details of forthcoming summer tournament **NOTED WITH THANKS; GENERAL SECRETARY ADVISED THAT ALL DETAILS HAD BEEN CIRCULATED TO MEMBER CLUBS AND THAT THE WEBMASTER HAD POSTED ALL DETAILS ONTO THE CYFL WEBSITE FOR REFERENCE – www.chilternyouthfootballleague.co.uk**
- **Various Clubs** re:- details of forthcoming trials for players for 2017 / 18 season **NOTED WITH THANKS; GENERAL SECRETARY ADVISED THAT ALL DETAILS HAD BEEN POSTED BY THE WEBMASTER ON THE CYFL WEBSITE FOR REFERENCE – www.chilternyouthfootballleague.co.uk**

- **AFC Sundon** re:- thanks recorded for hard work of committee over number of seasons whilst participating in CYFL **NOTED WITH THANKS; BEST WISHES RECORDED TO ALL INVOLVED WITH THE CLUB NOW THAT THEIR TIME WITH THE CYFL HAS COME TO AND END. THANKS ALSO RECORDED FOR KIND GIFTS TO COMMITTEE**
- **Newport Pagnell Town** re:- thanks recorded to CYFL committee for hard work and professionalism during season **NOTED WITH THANKS**
- **Stotfold Junior (Under 14 Ambers)** re:- thanks recorded to CYFL committee for hard work and professionalism during season **NOTED WITH THANKS**
- **Flitwick Eagles** re:- thanks recorded to CYFL committee for hard work and professionalism during season **NOTED WITH THANKS**
- **Totternhoe Youth** re:- thanks recorded to CYFL committee for hard work and professionalism during season **NOTED WITH THANKS**
- **AFC Oakley M&DH** re:- thanks to Pamela Johnson for hosting recent training session on topic of Player Registrations for 2017 / 18 season **NOTED WITH THANKS AND SENTIMENTS ECHOED BY THE COMMITTEE**
- **Stotfold Junior (Under 14 Ambers)** re:- invitation to attend forthcoming club presentation day **NOTED WITH THANKS; UNFORTUNATELY OWING TO PERSONAL AND OTHER COMMITMENTS IT WAS NOT POSSIBLE TO SEND REPRESENTATION ON THE DAY**

REPORTS

1. Chairman (Peter Brown)

In the absence of the Chairman, Mr. Davison thanked the committee for their hard work during the season, especially over the past couple of months to ensure that the season had reached a successful conclusion. Both Cup Final events had been held with great success – record crowds, good weather and a festival of football to represent the CYFL. Only one discipline issue had been reported across Cup Final Super Sunday which was pleasing to report.

2. General Secretary (Jonathan Brown)

a. Season 2017 / 18 Application Forms

The General Secretary advised that although the closing date for the submission of application forms had passed, a number of applications were still pending from clubs. Once these had been received and processed, discussions would commence with Mr. Gee regarding the proposed constitutions for the 2017 / 18 season. However it was unlikely that the constitutions would be ready for circulation at the AGM on 19th June.

b. FA Temporary Dismissals Pilot

The General Secretary advised that the CYFL had not been selected by The FA as one of the leagues to be part of the Temporary Dismissal Pilot for the 2017 / 18 season. The General Secretary advised that he had written to The FA to wish the scheme well for the coming season and to be kept updated on any developments on its success.

c. AGM

➤ Awards

The Committee discussed the potential candidates as recipients of the following awards - President's Award, Frank Brock Award, Secretary's Award, Referee's Awards and RESPECT Awards. Agreement was reached up the worthy winners and these awards would be presented at the forthcoming AGM. Mrs Johnson agreed to collect the awards from the supplier ahead of the AGM.

➤ New Club Interviews

The General Secretary advised that all potential new clubs would be invited to attend a meeting with the committee ahead of the AGM. This meeting would take place at 6.30pm on the evening of the AGM.

d. Committee Structure

The existing committee discussed the structure of the committee for the 2017 / 18 season. As per previous discussions, the post of Vice President had been offered to previous committee member

Mr. Dave Billington and he had gratefully accepted the position. Interest had also been received from Messers Steve Chamberlain, John Thomas and Gary Wilson to join the committee. It was agreed to offer all three positions on the committee and the General Secretary was asked to invite them to attend the forthcoming AGM where they would be introduced to member clubs.

e. **End of Season De-brief**

➤ **Cup Finals**

The committee discussed a number of points regarding the end of the season – as follows:-

i. **Cup Final Programmes** – on the whole the committee were pleased with the quality of the Cup Final programmes and believe that they form an important momento and record for players and officials of their day. However the cost of producing a programme is increasing and unfortunately both days ended with an excess of programmes being available. It was agreed that the production of the programme would be reviewed ahead of the 2018 finals.

ii. **Structure / Dates for 2017 / 18 Season** – the committee discussed the structure of the Cup Final events and it was agreed that the structure would remain the same for 2018. The dates were agreed as follows:-
Under 17 and Under 18 Cup Finals – Sunday 22nd April – Shefford Sports Club

Under 11 – Under 16 Cup Finals – Cup Final Super Sunday – Sunday 13th May – Barton-le-Clay Parish Council Playing Fields and Barton Rovers FC

Mrs Johnson was asked to contact Shefford Sports & Social Club to book the venue for Under 17 and Under 18 Cup Final day, while the General Secretary was asked to contact Barton-le-Clay Parish Council and Barton Rovers FC to book their venues for the Cup Final Super Sunday.

iii. **Under 11 Participation Medals** – the presentation of the Participation Medals for the Under 11 age group were discussed. This was a new innovation for the CYFL during the 2016 / 17 season and general consensus suggested that this had been positively received by the majority of clubs. Unfortunately a number of clubs had still not collected their medals despite repeated contacts from the Chairman. It was agreed to look for options for the coming season.

iv. **End of Season Presentation Event** – Mrs. Johnson raised the issue of whether the CYFL should look towards holding a presentation event for teams who were due to receive their Winners and Runners up medals following the league campaign. The committee discussed this idea and an interesting debate followed. It was agreed to review this idea further during the new season.

f. **Under 18 / Adult Football Proposal (Josh Spavins – Bedfordshire Football Association)**

Josh Spavins raised the possibility of the CYFL Under 18 teams being invited to participate in the league cup draws for some of the adult football leagues in Bedfordshire (Bedford & District Sunday Football League, Leighton & District Sunday Football League and North Home Counties Sunday Football League). This concept had been used during previous season with teams from the Bedfordshire Youth Saturday League playing in the Bedfordshire County Football League to try and provide a link and introduction for youth players and teams into adult football. The committee discussed the possibility of inviting Under 18 teams for the 2017 / 18 season to participate in this agreement and it was agreed to discuss further at the next committee meeting once all applications had been received.

3. **Fixture Secretary (Tony Gee)**

Nothing to report

4. **Registrations Secretary (Kerry Hall & Pamela Johnson)**

a. **FA Player Registration System – Season 2017 / 18 - Update**

Mrs Johnson provided an update to the committee regarding the proposed introduction of the Player Registration system. Mrs Johnson has been attending Webinar sessions with The FA and is ready to release the new system to clubs following the AGM. Mrs. Johnson agreed that she would address the AGM with an update and some instructions.

b. FA Youth Conference

Mrs Johnson and Mr Desborough made a short presentation to the committee covering some of the areas discussed at The FA's Youth Conference in April. Thanks were recorded for their attendance at the event.

5. Referees

a. Central Appointments System Update (Mike Desborough)

Mr. Desborough advised that he was pleased with the level of appointments that had been made during the season, with a break down by age group detailed below:-

Age Group	Div	Season Summary		
		No Games	Refs	%
18	1	74	71	96%
	2	38	37	97%
17	1	95	90	95%
	2	43	41	95%
16	2	91	82	90%
	3	71	68	96%
	1	77	76	99%
15	2	52	51	98%
	3	71	63	89%
	1	119	104	87%
14	2	72	66	92%
	3	75	68	91%
	4	57	50	88%
	1	82	82	100%
13	2	115	115	100%
	3	89	87	98%
	1	71	71	100%
12	2	70	70	100%
	3	61	61	100%
	4	60	60	100%
	1	79	79	100%
11	2	87	87	100%
	3	78	78	100%
	4	92	92	100%
	Totals		1819	1749

	Games	Refs	%		Games	Refs	%
PM	935	867	93%	AM	884	882	100%
Total	1819	1749	96%				
By Month (PM)				By Month (AM)			
Month	Games	Refs	%	Month	Games	Refs	%
Sep	124	116	94%	Sep	136	136	100%
Oct	123	110	89%	Oct	137	137	100%
Nov	170	161	95%	Nov	167	167	100%
Dec	114	100	88%	Dec	94	94	100%
Jan	115	107	93%	Jan	100	100	100%
Feb	79	77	97%	Feb	75	74	99%
March	107	100	93%	March	119	119	100%
April	90	84	93%	April	52	51	98%
May	13	12	92%	May	4	4	100%
Total	935	867	93%	Total	884	882	100%

The committee placed on record their thanks to Mr. Desborough for his continued work and the record high level of referee appointments achieved during the season. It was hoped that this upwards trend would continue for the coming season, although it was noted that nationally, the availability of referees was reducing, although Bedfordshire appeared to be bucking the trend, with a number of new referee courses planned across the summer.

6. Treasurer (Jane Brown)

Nothing to report

7. Website (Pamela Johnson / Tony Gee)

Mrs. Johnson advised that the website continued to attract a large number of unique visitors (35,086). Mr. Gee advised that he intended to use Twitter and Facebook as a communication vehicle across the season to keep interest in the CYFL and was planning to launch fixtures via Facebook – watch this space!

8. Child Welfare Officer (Tony Gee)

Nothing to report

9. Charter Standard League Update (Kerry Hall)

Nothing to report

10. Sponsorship

Nothing to report

11. Sub-committees

1. Sub-committee – Discipline

Nothing to report

2. Sub-committee – Trophies

Nothing to report

3. Sub-committee - Cup Finals

Nothing further to report

Any Other Business

Mr. Gee advised that he had been offered and accepted the position as General Secretary of the North Home Counties Sunday Football League. Mr. Gee advised that he intended to continue in his role as Fixture Secretary for the CYFL alongside this new position. The committee recorded their best wishes to Mr. Gee in his new role.

Meeting Closed: 21.00

Dates for the 2016 / 17 Diary:

2017

Monday 19th June	AGM	8.00pm	County Lounge
Monday 4th September	Full Council Meeting	8.00pm	County Lounge