



**THE CHILTERN YOUTH FOOTBALL LEAGUE**  
**(Affiliated to The Bedfordshire FA)**



**MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 7<sup>th</sup> MARCH 2016**  
**AT 7.00 P.M. AT BEDFORDSHIRE FOOTBALL ASSOCIATION**

**PRESENT:** Mr. P. Brown (Patron & Acting Chairman), Mr. T. Gee, Mr. D. Billington, Mr. R. Shekle, Mrs. J. Brown, Mrs. P. Johnson and Mr. J. Brown (Secretary)

**ALSO PRESENT:** Mr. M. Desborough (Referee Liaison Officer, Bedfordshire Football Association)

**APOLOGIES:** Mr. C.J. Davison (President & Acting Vice-Chairman, Mr. V. Shekle, Mrs K. Hall, Mr. R. Leonard, Amy Dewar (Youth Council, Bedfordshire Football Association) and Maddison Goodenough (Youth Council, Bedfordshire Football Association)

**MINUTES OF PREVIOUS MEETING:** The minutes were approved as a true record of the last Committee Meeting

**MATTERS ARISING FROM PREVIOUS MINUTES:**

- **Blunham Youth** re:- correspondence received relating to committee decision regarding non-fulfilled fixtures versus AC Dunstable Rovers and Crawley Green Youth Blades **NOTED;**  
**GENERAL SECRETARY WAS ASKED TO RESPOND TO BLUNHAM YOUTH TO CLARIFY REASONS FOR COMMITTEE DECISION ON MATTERS LISTED**
- **Match Delegates Initiatives** re:- the Chairman asked if any feedback had been received from clubs following the January Full Council Meeting regarding the match delegates initiative **NOTED;**  
**THE GENERAL SECRETARY ADVISED THAT NO COMMUNICATION HAD BEEN RECEIVED FROM ANY CLUB OR FROM THE BEDFORDSHIRE FOOTBALL ASSOCIATION. THE GENERAL SECRETARY WAS ASKED TO FOLLOW UP WITH THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR UPDATES**

**FEBRUARY CORRESPONDENCE:**

- **Bedfordshire Football Association** re:- minutes of various meetings **NOTED**
- **Bedfordshire Football Association** re:- discipline reports **NOTED**
- **Bedfordshire Football Association** re:- County Cup Schedules and Fixtures **NOTED**
- **Bedfordshire Football Association** re:- Various Central Appointments System Updates **NOTED**
- **Hertfordshire Football Association** re:- County Cup Schedules and Fixtures **NOTED**
- **Bedfordshire Football Association** re:- information regarding The FA's Clubs and Grounds Initiative **NOTED; INFORMATION CIRCULATED TO ALL MEMBER CLUBS**
- **Various Clubs** re:- requests for free Sundays **NOTED;**  
**DETAILS PASSED TO FIXTURE SECRETARY FOR APPROVAL**
- **Various Clubs** re:- request for Transfer Forms **NOTED;**  
**GENERAL SECRETARY RESPONDED TO ALL QUERIES WITH DETAILS OF PROCEDURE. ALL CLUBS ARE REMINDED THAT THE TRANSFER FORM AND INSTRUCTIONS WAS EMAILED TO ALL SECRETARIES AT THE START OF OCTOBER AND CAN ALSO BE DOWNLOADED DIRECTLY FROM THE CYFL WEBSITE**  
- [www.chilternyouthfootballleague.com](http://www.chilternyouthfootballleague.com); **CLUBS REMINDED**

**THAT THE DEADLINE FOR SUBMISSION OF TRANSFERS HAS NOW PASSED (1<sup>st</sup> MARCH)**

- **Various Clubs** re:- feedback relating to observations and issues with referees and Central Appointments System **NOTED**
- **Shefford Saints** re:- summer tournament invitation and information **NOTED;**  
**GENERAL SECRETARY ADVISED THAT DETAILS HAD BEEN CIRCULATED TO ALL MEMBERS CLUBS AND THAT THE WEBMASTER HAD POSTED ALL DETAILS ON THE CYFL WEBSITE – [www.chilternyouthfootballleague.co.uk](http://www.chilternyouthfootballleague.co.uk)**
- **Newport Pagnell Town** re:- summer tournament invitation and information **NOTED;**  
**GENERAL SECRETARY ADVISED THAT DETAILS HAD BEEN CIRCULATED TO ALL MEMBERS CLUBS AND THAT THE WEBMASTER HAD POSTED ALL DETAILS ON THE CYFL WEBSITE – [www.chilternyouthfootballleague.co.uk](http://www.chilternyouthfootballleague.co.uk)**
- **MK Wanderers** re:- summer tournament invitation and information **NOTED;**  
**GENERAL SECRETARY ADVISED THAT DETAILS HAD BEEN CIRCULATED TO ALL MEMBERS CLUBS AND THAT THE WEBMASTER HAD POSTED ALL DETAILS ON THE CYFL WEBSITE – [www.chilternyouthfootballleague.co.uk](http://www.chilternyouthfootballleague.co.uk)**
- **Roxton Youth (Under 16)** re:- correspondence relating to alleged damage and misuse of changing facilities following recent fixture versus Bedford United Santos **NOTED WITH DISAPPOINTMENT;**  
**GENERAL SECRETARY ADVISED THAT HE HAD BEEN IN COMMUNICATION WITH ROXTON YOUTH TO OFFER ADVICE REGARDING NEXT STEPS**
- **Blunham Youth (Under 14)** re:- correspondence relating to alleged damage and misuse of changing facilities following recent fixture versus Eynesbury Rovers **NOTED WITH DISAPPOINTMENT;**  
**GENERAL SECRETARY ADVISED THAT HE HAD BEEN IN COMMUNICATION WITH BLUNHAM YOUTH TO OFFER ADVICE REGARDING NEXT STEPS**
- **Amphill Town Cobras (Under 14)** re:- correspondence relating to alleged damage and misuse of changing facilities following recent fixture AFC Kempston Rovers Colts Pumas **NOTED WITH DISAPPOINTMENT;**  
**GENERAL SECRETARY ADVISED THAT HE HAD BEEN IN COMMUNICATION WITH AMPHILL TOWN YOUTH CASUALS TO OFFER ADVICE REGARDING NEXT STEPS**

**POST MEETING NOTE:- AFC KEMPSTON ROVERS COLTS PUMAS CONFIRMED THAT FULL INVESTIGATION HAD BEEN COMPLETED AND APPROPRIATE ACTION HAD BEEN TAKEN FOLLOWING FINDINGS. CLUB THANKED FOR FULL INVESTIGATION AND SWIFTESS OF RESPONSE. BOTH CLUBS HAD BEEN IN COMMUNIAN AND RESOLVED TO MUTUAL SATISFACTION. MATTER CLOSED**

- **Dunstable Town Council** re:- correspondence relating to alleged damage and misuse of changing facilities following recent fixture between Dunstable Colts and Roxton Youth (Under 16) **NOTED WITH DISAPPOINTMENT;**  
**GENERAL SECRETARY ADVISED THAT HE HAD BEEN IN COMMUNICATION WITH DUNSTABLE COLTS TO OFFER ADVICE REGARDING NEXT STEPS**
- **Brian Fleet** re:- thanks recorded for recent gift received from CYFL committee following resignation **NOTED WITH THANKS**
- **Flitwick Eagles** re:- thanks recorded for Pamela Johnson for hard work and professionalism in role as Registration Secretary **NOTED WITH THANKS**

## REPORTS

### 1. Acting Chairman (Peter Brown)

The Chairman registered his concern over the growing number of instances of ill-discipline associated with CYFL fixtures, especially those involving parents and officials which had resulted in the abandonment of fixtures. During February and the first week of March there had been a worrying number of complaints about damage being caused to changing facilities. These have been noted in the correspondence received. Clubs are asked to remind their players and officials to ensure that any changing facilities provided and respected and used appropriately.

On a more positive note the Chairman recorded his pleasure at the number of CYFL teams who had successfully reached their respective County Cup Finals:-

Bedfordshire Under 18	Barton Rovers Browns	V	<b>AFC DUNSTABLE</b>	29/04
Bedfordshire Under 16	AFC Dunstable	V	<b>LEIGHTON TOWN YOUTH</b>	22/04
Bedfordshire Under 14	<b>BEDFORD UNITED SANTOS</b>	V	<b>WATLING</b>	15/04
Berks & Bucks Under 15	<b>SHENLEY LIONS</b>	V	WINDSOR YOUTH	13/03
Berks & Bucks Under 13	<b>STONY STRATFORD TOWN</b>	V	ABINGDON YOUTH	24/04

On behalf of the committee, the Chairman recorded best wishes for all teams on their big days.

**POST MEETING NOTE:- SHENLEY LIONS WON THEIR COUNTY CUP FINAL ON PENALTIES AGAINST ABINGDON YOUTH; CONGRATULATIONS RECORDED TO THE PLAYERS AND OFFICIALS OF THE TEAM**

### 2. General Secretary (Jonathan Brown)

#### a. Team Withdrawals

Since the last meeting, the following teams had given notice of withdrawing from the CYFL:-

**Caddington Youth (Under 16)**

The committee agreed that the above teams should be fined £40, as per rule 14(B)

#### b. Transfers

The General Secretary advised that the following transfers had been completed during February:-

Transfer Number	Player Name	Current Club	Age Group	New Club	Age Group
29	Finlay Mallen	Bedford Town FC Eagles	12	Brickhill Wanderers Pumas	12
30	Harley Jupp	Bushmead Rovers	13	St Joseph Youth	13
31	Daniel Tompkins	Brickhill Wanderers	14	AFC Kempston Rovers Colts Tigers	14
32	George Quince	Totternhoe Youth	15	Watling	15
33	Kacper Plachecki	Mid Beds Tigers	12	Blunham Youth	12
34	Ben Dunbar	Eastcotts Sharks	14	Wootton Rangers	14
35	Ryan Devlin-Thomas	Shefford Saints Whites	16	Arlesey Town Youth	16
36	Oliver Quinn	Atletico Europa	11	Flitwick Eagles Stripes	11
37	James Raynor	Luton Borough Youth Whites	15	Crawley Green Youth Kites	15
38	Nico Harrington-Brown	Luton Borough Youth Whites	15	Crawley Green Youth Kites	15
39	Mason Perry	St Joseph Youth	13	Dunstable Town	12

#### c. Proposed Rule Changes

The General Secretary advised that as per league rule 20, he had circulated the proposed rule changes to clubs and member clubs had been asked to submit any amendments to these proposals by 14<sup>th</sup> March. The Chairman placed on record his thanks to the General Secretary for his work in compiling these changes and also the presentation of the proposals.

### 3. Fixture Secretary (Tony Gee)

#### a. Fixture Position By Division

All progressing well; midweek fixtures to be required in some divisions and these will commence in the last week of March (after clocks change). There will be fixtures during the Easter School holidays (as per normal scheduling) and clubs have been advised throughout the whole season of the necessity for these fixtures to ensure that the season reaches a timely conclusion. Unfortunately some of the league programmes will not be finalised and published until cup fixtures have been completed and the cup draws become known.

#### b. League Cup Draws

Mr. Gee advised that these were all in place and on target to be completed by Cup Final days.

### 4. Referees

#### a. Central Appointments System Update (Mike Desborough)

Summary of appointments by month, broken down by AM and PM sections:-

	Current	Refs	%
PM	672	556	83%
AM	710	702	99%
<b>TOTAL</b>	<b>1382</b>	<b>1258</b>	<b>91%</b>
<b>By Month (PM)</b>			
Month	Games	Refs	%
Sep	142	128	90%
Oct	134	110	82%
Nov	170	139	82%
Dec	109	88	81%
Jan	71	55	77%
Feb	46	36	78%
<b>Total</b>	<b>672</b>	<b>556</b>	<b>83%</b>
<b>By Month (AM)</b>			
Month	Games	Refs	%
Sep	140	139	99%
Oct	143	142	99%
Nov	148	146	99%
Dec	124	124	100%
Jan	92	91	99%
Feb	63	61	97%
<b>Total</b>	<b>710</b>	<b>703</b>	<b>99%</b>

Mr Desborough recorded his thanks for Mr Gee for attending a meeting to review the appointment of Cup Final officials.

The Chairman recorded his thanks to Mr Desborough for his continued work with the referee appointments and it was encouraging to see the numbers still hold strong, with above 90% of league fixtures having an official appointed.

Summary of appointments by week, by age group and division (league fixtures only) during February:-

Age Group	Div	07.02.16			14.02.16			21.02.16			28.02.16			TOTALS		
		No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%
18	1	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
	2	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
17	1	1	1	100%	0	0	N/A	0	0	N/A	6	4	67%	7	5	71%
16	1	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
	2	0	0	N/A	0	0	N/A	0	0	N/A	4	4	100%	4	4	100%
15	3	2	1	50%	0	0	N/A	0	0	N/A	4	2	50%	6	3	50%
	1	0	0	N/A	0	0	N/A	0	0	N/A	1	1	100%	1	1	100%
14	2	2	2	100%	0	0	N/A	0	0	N/A	1	1	100%	3	3	100%
	3	4	3	75%	0	0	N/A	0	0	N/A	2	2	100%	6	5	83%
13	1	4	4	100%	0	0	N/A	1	1	100%	2	2	100%	7	7	100%
	2	4	2	50%	0	0	N/A	0	0	N/A	2	2	100%	6	4	67%
12	3	4	3	75%	0	0	N/A	0	0	N/A	2	1	50%	6	4	67%
	1	3	3	100%	0	0	N/A	0	0	N/A	3	2	67%	6	5	83%
11	2	3	3	100%	1	0	0%	0	0	N/A	1	1	100%	5	4	80%
	3N	1	1	100%	0	0	N/A	0	0	N/A	3	3	100%	4	4	100%
10	3S	4	4	100%	0	0	N/A	0	0	N/A	3	3	100%	7	7	100%
	1	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
9	2	3	3	100%	1	1	100%	1	1	100%	0	0	N/A	5	5	100%
	3	5	5	100%	1	1	100%	0	0	N/A	0	0	N/A	6	6	100%
8	1	3	3	100%	0	0	N/A	1	1	100%	4	4	100%	8	8	100%
	2	2	2	100%	0	0	N/A	0	0	N/A	4	4	100%	6	6	100%
7	3	4	4	100%	0	0	N/A	0	0	N/A	5	5	100%	9	9	100%
	4	3	3	100%	0	0	N/A	0	0	N/A	4	4	100%	7	7	100%
<b>Totals</b>		<b>52</b>	<b>47</b>	<b>90%</b>	<b>3</b>	<b>2</b>	<b>67%</b>	<b>3</b>	<b>3</b>	<b>100%</b>	<b>51</b>	<b>45</b>	<b>88%</b>	<b>109</b>	<b>97</b>	<b>89%</b>

**b. Cup Final Appointments**

Mr Gee reported that following a meeting with Mr Desborough (Bedfordshire Football Association), the following appointments had been recommended for the 2016 CYFL Cup Finals:-

**Under 18 League Cup**

Referee - Kieron Haywood  
Assistant - Jake Webster  
Assistant - Simon Lovewell  
4th - Ann Marie King

**Under 17 League Cup**

Referee - Matthew Tubbs  
Assistant - Chris Allen  
Assistant - Chris Jackson  
4th - Terry McCarthy

**Under 16 League Cup**

Referee - Harry Wright  
Assistant - Neil Hollis  
Assistant - Duncun Culver

**Under 16 Plate**

Referee - Nigel Taylor  
Assistant - Andy Williams  
Assistant - Simon Keble

**Under 15 League Cup**

Referee - Miles Rampley  
Assistant - Joe Ryan (LU7)  
Assistant - Calum Bright

**Under 15 Lower League Cup**

Referee - Charlie Allen  
Assistant - Matthew Pulman  
Assistant - Sam Hicks

**Under 14 League Cup**

Referee - Daniel Coskeran  
Assistant - Sean Gurling  
Assistant - Oliver Randall

**Under 14 Lower League Cup**

Referee - Alex Darlow  
Assistant - Sam Juty  
Assistant - Harry Farmer

**Under 13 League Cup**

Referee - Matthew Vale  
Assistant - Jeffrey Broom  
Assistant - Daniel Abubacker

**Under 13 Lower**

Referee - Nathan McCarthy  
Assistant - Liam Barker  
Assistant - Jack Wawryn

**Under 12 League Cup**  
 Referee - Joe McDonagh  
 Assistant - Alex Mann  
 Assistant - James Steer

**Under 12 Lower**  
 Referee - Joe Ryan (SG17)  
 Assistant - Joe Frenchman  
 Assistant - Will Dennis

**Under 11 League Cup**  
 Referee - Matthew Basterfield  
 Assistant - James Barbato  
 Assistant - James Willis

**Under 11 Lower League Cup**  
 Referee - Naomi Bedeau  
 Assistant - James Pratt  
 Assistant - Maro Lavita

**c. Referee Liaison Officer Updates (Bob Leonard & Dave Billington)**

Mr Billington observed that the number of match reports being received from referees was still at a low level and a discussion followed around how referees could be incentivised to submit their reports in a timely manner. It was agreed that at this stage of the season it may be difficult to change behaviours and that this point should be re-visited in time for the 2016 / 17 season as the reports provide a valuable source of information.

**5. Registrations Secretary (Kerry Hall & Pamela Johnson)**

**a. Registration Update (AM & PM)**

Mrs. Hall and Mrs. Johnson reported the following registration position (as of 7<sup>th</sup> March 2016):-

AM SECTION			PM SECTION	
Age Group	No. Registrations		Age Group	No. Registrations
Under 11	463		Under 14	595
Under 12	454		Under 15	478
Under 13	637		Under 16	459
			Under 17	232
			Under 18	288
<b>TOTAL</b>	<b>1554</b>		<b>TOTAL</b>	<b>2052</b>
<b>COMBINED TOTAL</b>		<b>3606</b>		

**b. Match Report Administration / Processes**

Nothing to report

**6. Treasurer (Jane Brown)**

The Treasurer reported that clubs again continued to be slow in their payment of outstanding fines and pitch fees. Unfortunately clubs do not appear to be reading the Minutes of meetings or the attached schedule of fines and only appear to be responding when the possibility of being disqualified from playing matches is discussed.

The accounts for the season will be closed during March, with the books then presented to the Auditor for review.

**7. Website (Pamela Johnson / Tony Gee)**

The Webmaster reported that a number of clubs had supplied information relating to summer tournaments and these had been posted on the website.

**8. Child Welfare Officer (Tony Gee)**

Nothing to report

**9. Charter Standard League Update (Kerry Hall)**

Nothing to report

**10. Sponsorship**

Nothing to report

**11. Sub-committees**

**1. Sub-committee – Discipline**

**a. Non-fulfilled Fixtures**

The General Secretary confirmed that the following fixtures had not been fulfilled during the month of February. In accordance with league rules, the team highlighted in **yellow** had been charged with the non-fulfilment of the fixture. Details of the committee decision relating to these fixtures can be found within the accompanying Club Discipline Summary spreadsheet (see February tab highlighted in **red**).

### 7<sup>th</sup> February 2016

Under 18 League Cup	<b>AFC Kempston Rovers</b>	V	St Joseph Youth
Under 14 Division 1	Shefford Saints	V	<b>Eastcotts Stingrays</b>
Under 12 League Cup	Bedford Town Eagles	V	<b>AFC Dunstable</b>

### 14<sup>th</sup> February 2016

Nothing to report

### 21<sup>st</sup> February 2016

Nothing to report

### 28<sup>th</sup> February 2016

Under 16 Division 3	Crawley Green Youth Crusaders V	<b>Caddington Youth</b>
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#### b. Abandoned Fixtures

31<sup>st</sup> January 2016 Under 16 League Cup **Dunstable Lions** V **Luton Borough Youth**  
**Match abandoned following alleged misconduct by players, parents & spectators. Disciplinary matters still under review by the Bedfordshire Football Association following reports received from the match referee and both teams.**

7<sup>th</sup> February 2016 Under 18 League Cup **Sundon Athletic** V **Sharnbrook**  
**Match abandoned following alleged misconduct by players, parents & spectators. Disciplinary matters still under review by the Bedfordshire Football Association following reports received from the match referee and both teams.**

#### c. Ineligible Players

Nothing to report

#### 2. Sub-committee – Trophies

The Committee reviewed the condition of some of the Cups to be presented to successful teams on Cup Final Day and agreed that some were in need of repair / replacement. The Committee agreed a budget of £300 to replace these trophies where necessary and the Acting Chairman and Treasurer agreed to review and action as appropriate.

The Committee reviewed options with regards to the storage of the divisional and cup final medals / mementos. Further discussions are to be held regarding the delivery, storage and distribution of league medals and clubs to be advised in due course.

#### 3. Sub-committee - Cup Finals

The committee agreed the following hospitality arrangements for the Under 18 and Under 17 League Cup Finals, which are to be played at Shefford Town and Campton FC on Sunday 17<sup>th</sup> April. Sausage and chips to be provided for each team (x 20) and for match officials (x 4) for each game. This equates to 44 meals per game (88 across the day) at £2 per head = £176 + a buffet for 10 CYFL officials / guests at £2 per head = £20 per game (£40). Total hospitality costs for the day = £216. Mrs. Johnson was asked to confirm details with Shefford Town and Campton FC.

#### Any Other Business

The committee reviewed some of the ongoing disciplinary issues that are being reported and expressed their disappointment and concern that Dunstable Lions had been involved in a further abandonment of a game. It was agreed to review the behaviour of the team during the remainder of the season.

Unfortunately the Under 12 League Cup fixture between Leighton United Blues and Selsey Rovers had involved the playing of extra time to find a winner of the tie. As this is not within the rules of the competition, the Committee agreed that the result of the game be declared void and that the fixture should be re-scheduled and replayed. All clubs are reminded that extra time is NOT to be played. Any drawn games (after completion of normal playing time) in the knock out rounds of the League, Lower League and Plate competitions should be resolved by the taking of kicks from the penalty mark.

Meeting Closed: 20.40

Date of Next Meeting: Thursday 7<sup>th</sup> April 2016, 7.00pm, Bedfordshire Football Association

#### Dates for the 2016 Diary:

Thursday 7 <sup>th</sup> April	Committee Meeting - Board Room, Bedfordshire Football Association
Sunday 17 <sup>th</sup> April	Under 17 and Under 18 League Cup Finals - Shefford & Campton Town FC
Sunday 15 <sup>th</sup> May	Cup Final Super Sunday - Barton Playing Fields
Monday 20 <sup>th</sup> June	AGM - County Lounge, Bedfordshire Football Association