



THE CHILTERN YOUTH FOOTBALL LEAGUE
(Affiliated to The Bedfordshire FA)



MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 8th OCTOBER 2018
AT 7.00 P.M. AT BEDFORDSHIRE FOOTBALL ASSOCIATION

PRESENT: Mr. P. Brown (Patron & Chairman), Mr. C.J. Davison (President & Vice-Chairman), Mrs.J.Brown, Mr. T. Gee, Mr. J. Thomas, Mr. S.Chamberlain, Mr. R. Shekle, Mr. M. Desborough (Referee Development Officer, Bedfordshire Football Association) and Mr. J. Brown (Secretary)

ALSO PRESENT: Mr. T. Harkin from M&S Water Services Ltd was present, representing the league's sponsors

APOLOGIES: Mrs. P. Johnson, Mr. R. Leonard, Mr. V. Shekle and Mr. G. Wilson

Prior to the meeting starting, the Chairman welcomed Mr. Harkin to the meeting and thanked him and M&S Water Services Ltd. for their continued support of the Chiltern Youth Football League. The Chairman also welcomed Mr. T. Gee to the meeting following his recent ill-health and placed on record his and the committee's thanks to both Mr. Gee for his hard work over the summer and also to Mrs. P. Johnson for her hard work in supporting the General Secretary in providing cover on some elements of the running of the league, whilst Mr. Gee was recuperating.

MINUTES OF PREVIOUS MEETING: The minutes were approved as a true record of the last Committee Meeting held on Monday 9th April 2018

MATTERS ARISING FROM PREVIOUS MINUTES:
Nothing to report

PRE-SEASON AND SEPTEMBER CORRESPONDENCE:

- **Bedfordshire Football Association** re:- County Cup updates **NOTED**
- **Hertfordshire Football Association** re:- County Cup updates **NOTED**
- **Bedfordshire Football Association** re:- Various Central Appointments System Updates **NOTED**
- **Hertfordshire Football Association** re:- Discipline updates **NOTED**
- **Bedfordshire Football Association** re:- Discipline updates **NOTED**
- **The FA** re:- notification that CYFL award of Chartered Standard League of The Year award for Bedfordshire **NOTED WITH PLEASURE**
- **Various clubs** re:- Free Week requests **NOTED;**
DETAILS FORWARDED TO FIXTURE SECRETARY FOR REVIEW AND APPROVAL WHERE APPROPRIATE AND REQUEST MADE WITHIN LEAGUE RULES
- **Various clubs** re:- Observations relating to appointment of referees **NOTED;**
DETAILS FORWARDED ONTO MIKE DESBOROUGH FOR REVIEW AND ACTION WHERE APPROPRIATE
- **Various referees** re:- Observations relating to late match confirmations by clubs **NOTED WITH DISAPPOINTMENT. ALL CLUBS ARE REMINDED THAT MATCH CONFIRMATIONS SHOULD BE MADE BY THE HOME TEAM, TO BOTH THE OPPOSITION AND THE MATCH REFEREE BY 9PM ON THE TUESDAY PRIOR TO THE SUNDAY**

- **Luton Borough Council** re:- complaint regarding volume of litter left next to and on pitches at Stockwood Park, Luton following fixture on Sunday 9th September **NOTED WITH DISAPPOINTMENT; GENERAL SECRETARY WROTE TO INSPIRE ATHLETIC (UNDER 18) WHO HAD BEEN USING PITCHES ON THAT DAY TO REMIND THEM OF THEIR RESPONSIBILITY TO ENSURE FACILITY IS LEFT TIDY AND CLEAR OF LITTER AT THE END OF USE; APOLOGY RECEIVED FROM INSPIRE ATHLETIC**

POST MEETING NOTE: CLUBS USING THE FACILITIES PROVIDED BY LUTON BOROUGH YOUTH WILL BE FINED £25 TO COVER THE CLEAN UP COSTS IF RUBBISH IS LEFT ON AND AROUND PITCHES FOLLOWING FIXTURES

- **Toddington Rovers (Under 17)** re:- various correspondence relating to referee appointment processes and voicing disappointment over appointments for games **NOTED; IN RESPONSE TO THE OBSERVATIONS, BOTH THE GENERAL SECRETARY AND APPOINTMENTS OFFICER WROTE TO THE TEAM ADVISING OF THE PROCESS AND THE CURREN CHALLNGES WITH REFEREE APPOINTMENTS**
- **Toddington Rovers (Under 17)** re:- observations relating to scheduling of fixtures over October half term **NOTED; IN RESPONSE TO THE OBSERVATIONS, BOTH THE GENERAL SECRETARY AND FIXTURE SECRETARY WROTE TO THE TEAM ADVISING OF THE PROCESS AND CONFIRMING RULES AROUND FREE WEEK REQUESTS**
- **Various Clubs** re:- best wishes for recovery of Tony Gee who has been taken ill whilst on holiday during month **NOTED WITH THANKS; THE GENERAL SECRETARY IS PLEASED TO ADVISE THAT MR. GEE IS IN NOW IN BETTER HEALTH AND HAS RESUMED RESPONSIBILITIES WITH THE CYFL**
- **Totternhoe Youth (Under 18 Reds)** re:- request for permission to postpone forthcoming fixture **NOTED; HAVING DISCUSSED THE NATURE OF THE REQUEST, THE MANAGEMENT COMMITTEE AGREED TO POSTPONE THE GAME WITHOUT PENALTY TO ALLOW THE TEAM TO TRY AND SIGN SOME NEW PLAYERS AND STABILISE THEIR SQUAD**
- **Dunstable Town (Under 18)** re:- observations relating to postponement of fixture V Totternhoe Youth **NOTED; THE GENERAL SECRETARY RESPONDED TO THE CLUB TO CLARIFY THE REASONS BEHIND THE POSTPONEMENT**
- **Various Clubs** re:- request to move division based on early season results **NOTED; ALL REQUESTS HAVE BEEN REVIEWED AND DETAILS RELATING TO ANY APPROVAL DECISIONS CAN BE FOUND LATER IN THESE MINUTES**
- **Real Luton (Under 16)** re:- observations relating to behaviour and performance of volunteer match official in recent game V Leighton United Reds. Matter referred to Sarah Da Costa (Beds FA) as copied into original correspondence **NOTED WITH DISAPPOINTMENT; AS A RESULT OF THE OBSERVATIONS THAT HAD BEEN MADE, THE MATTER WAS REFERRED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION WHERE APPROPRIATE**
- **Leighton United (Under 16 Reds)** re:- observations relating to correspondence from Real Luton. Matter with Beds FA for further review **NOTED WITH THANKS; RESPONSE RECEIVED RELATING TO OBSERVATIONS FROM REAL LUTON. THANKS RECORDED TO LEIGHTON UNITED AND CRAIG WELLS FOR FULL AND SPEEDY RESPONSE IN THIS MATTER. AS PER ABOVE, THIS CASE WAS REFERRED TO THE BEDFORDSHIRE FOOTBALL**

ASSOCIATION FOR REVIEW AND FURTHER ACTION WHERE APPROPRIATE

- **Wilstead Harriers**
re:- correspondence relating to pitches at Jubilee Playing Fields, Wilstead following dry spell over summer **NOTED; DETAILS PASSED TO FIXTURE SECRETARY TO TRY AND RE-SCHEDULE FIXTURES. THANKS RECORDED TO TEAMS AND OPPONENTS FOR FLEXIBILITY AND PROACTIVENESS IN TRYING TO REVERSE FIXTURES WHERE POSSIBLE. UNFORTUNATELY IT WAS NOTED THAT AT THE TIME OF THE MEETING, THESE PITCHES WERE STILL OUT OF ACTION WHILST BEING REPAIRED TO USABLE CONDITION**
- **Leighton Town Youth**
re:- correspondence relating to pitches at Astral Park, Leighton Buzzard following dry spell over summer **NOTED; DETAILS PASSED TO FIXTURE SECRETARY TO TRY AND RE-SCHEDULE FIXTURES. THANKS RECORDED TO TEAMS AND OPPONENTS FOR FLEXIBILITY AND PROACTIVENESS IN TRYING TO REVERSE FIXTURES WHERE POSSIBLE**
- **Leighton Town Youth**
re:- observations and surprise over Under 14 fixtures being moved to Sunday AM **NOTED WITH SURPRISE; THE GENERAL SECRETARY RESPONDED TO CONFIRM THE REASON BEHIND THE CHANGE FOR THE START OF THE 2018 / 19 SEASON AND ALSO THE COMMUNICATION PROCESS THAT HAD TAKEN PLACE OVER THE PREVIOUS 9 MONTHS TO CONSULT AND INFORM ON THE CHANGE PROCESS**
- **Leighton Town Youth (Under 12 Reds)**
re:- complaint regarding notification over the start date of playing season **NOTED WITH SURPRISE; THE GENERAL SECRETARY RESPONDED TO CONFIRM THE START DATE AND ALSO THE PROCESS FOR NOTIFYING CLUBS OF THE DATE WHEN THE SEASON WOULD START**
- **Leighton Town Youth (Under 12 Reds)**
re:- observations relating to the behaviour of players in recent fixture and advice regarding reporting them **NOTED WITH CONCERN; GENERAL SECRETARY WROTE TO LEIGHTON TOWN YOUTH TO ADVISE OF THE PROCESS REGARDING ON FIELD MATCH BASED DISCIPLINE**
- **Leighton Town Youth (Under 12 Reds)**
re:- report regarding performance referee and associated mark given in fixture V Markyate Youth **NOTED WITH THANKS; DETAILS PASSED TO MIKE DESBOROUGH TO PROVIDE FEEDBACK TO THE REFEREE IN QUESTION TO SUPPORT THEIR DEVELOPMENT. IT WAS NOTED THAT FEEDBACK IS ALWAYS APPRECIATED IF SUPPLIED IN A CONSTRUCTIVE MANNER, AS IT SHOULD BE REMEMBERED THAT REFEREES WILL BE LEARNING THE GAME AND THEIR SKILLS, AS WELL AS THE PLAYERS**
- **Mid Beds Tigers (Under 15)**
re:- notice of intention to withdraw from CYFL **NOTED WITH DISAPPOINTMENT; HAVING REVIEWED DETAILS OF THE REASON FOR REQUEST THE CYFL AGREED TO ALLOW THE TEAM TO WITHDRAW AND SANCTIONED MOVE TO SISTER LEAGUE – ROYSTON CROW LEAGUE**
- **Markyate Youth (Under 12)**
re:- report made that Leighton United Greens (Under 12) did not have player identification sheet (Whole Game) available for inspection at fixture on 9th September **NOTED; MATTER REFERRED TO DISCIPLINE COMMITTEE FOR REVIEW. FURTHER DETAILS PROVIDED IN DISCIPLINE SECTION OF THESE MINUTES**

- **Leighton United (Under 12 Greens)** re:- response in relation to charge that they did not have player identification sheet (Whole Game) available for inspection at fixture V Markyate Youth on 9th September **NOTED WITH THANKS; FOLLOWING CHARGE IN RELATION TO COMPLAINT MADE BY MARKYATE YOUTH, RESPONSE RECEIVED FROM CLUB. MATTER REFERRED TO DISCIPLINE COMMITTEE FOR REVIEW. FURTHER DETAILS PROVIDED IN DISCIPLINE SECTION OF THESE MINUTES**
- **Bedfordshire Football Association** re:- notification of playing squad for forthcoming Under 18 County fixture **NOTED; THE GENERAL SECRETARY CONTACTED BEDFORDSHIRE FOOTBALL ASSOCIATION TO EXPRESS DISAPPOINTMENT OVER THE LATE NOTIFICATION OF SQUAD SELECTION AND DETAILS OF GAME DUE TO THE IMPACT ON FIXTURES SCHEDULING AT SHORT NOTICE. APOLOGY RECEIVED**
- **Bedfordshire Football Association** re:- notification of dates of forthcoming Under 18 County fixtures **NOTED WITH THANKS**
- **Luton Nations Community** re:- observations relating to Luton Borough Council's plans to stop providing pitches and facilities for football at Lea Manor Leisure Centre **NOTED WITH DISAPPOINTMENT; THE COMMITTEE DISCUSSED THE PLANS FROM LUTON BOROUGH COUNCIL AND THE CHAIRMAN UPDATED THE COMMITTEE ON A MEETING THAT HE HAD ATTENDED AT THE REQUEST OF LUTON NATIONS COMMUNITY TO DISCUSS THE MATTER FURTHER. IT WAS AGREED THAT THE CYFL WOULD CONTINUE TO MONITOR THESE PLANS FOR THE FUTURE**
- **Ampthill Town Youth (Under 14 Yellows)** re:- observations relating to postponement of fixture V Tattenhoe Youth Panthers **NOTED WITH THANKS; UNFORTUNATELY THE ISSUE RELATES TO THE BERKS & BUCKS FOOTBALL ASSOCIATION SANCTIONING GAMES FROM THEIR COUNTY CUP TO BE PLAYED ON EITHER SATURDAY OR SUNDAY WHICH IMPACTS OTHER TEAMS AND LEAGUES. THE GENERAL SECRETARY WAS ASKED TO WRITE TO THE BERKS & BUCKS FOOTBALL ASSOCIATION TO NOTIFY THEM OF THE ISSUES THAT THIS APPROACH WAS CAUSING**
- **Shefford Saints** re:- query concerning Temporary Dismissals process **NOTED WITH THANKS; THE GENERAL SECRETARY RESPONDED TO CLARIFY THE PROCESS**
- **Various clubs** re:- notification of County Cup fixtures (from outside of Bedfordshire) **NOTED WITH THANKS; DETAILS PASSED TO FIXTURE SECRETARY TO RE-SCHEDULED AFFECTED FIXTURES ACCORDINGLY**
- **Flitwick Eagles (Under 13 Blues)** re:- reports that referee did not play correct time in game V Inspire Athletic **NOTED; HAVING INVESTIGATED THE REPORTS AND TAKEN STATEMENTS FROM THE MATCH REFEREE THE RESULT WAS ALLOWED TO STAND. THE FINDINGS SUPPORT THE FACT THAT THE MATCH REFEREE IS THE SOLE TIMEKEEPER IN GAMES AND CONFIRMED THAT THEY PLAYED THE CORRECT TIME IN EACH HALF OF THE GAME. THE GENERAL SECRETARY CONFIRMED THAT FLITWICK EAGLES HAD BEEN NOTIFIED OF THE DECISION AND HAD ACCEPTED THE FINDINGS WITHOUT DISPUTE**
- **Various clubs** re:- notification of amendments to club / team contact details **NOTED WITH THANKS; GENERAL SECRETARY ADVISED**

THAT ALL CLUBS AMENDMENTS HAVE BEEN CIRCULATED TO MEMBER CLUBS

- **Harrold & Carlton** re:- observations relating to the behaviour of Smart FC management and players in recent fixture **NOTED WITH CONCERN; MATTER REFERRED TO BEDFORDSHIRE FOOTBALL ASSOCIATION DUE TO NATURE OF ALLEGATIONS MADE**
- **Harrold & Carlton** re:- recording thanks to CYFL Committee for support at start of season and since joining league **NOTED WITH PLEASURE**
- **Crawley Green Youth (Under 14 Saints)** re:- observations relating to the behaviour of Dunstable Town Whites players in recent fixture **NOTED WITH CONCERN; MATTER REFERRED TO BEDFORDSHIRE FOOTBALL ASSOCIATION DUE TO NATURE OF ALLEGATIONS MADE**

REPORTS

1. Chairman (Peter Brown)

a. End of Last Season – Cup Final Super Sunday

Before moving onto the season 2018 / 19 season, the Chairman confirmed the resolution of 2 outstanding issues from the 2017 / 18 season, both relating to abandoned fixtures at the Cup Final Super Sunday:-

- Under 16 League Cup Final – Totternhoe Youth Reds V AFC Oakley M&DH Saints
 - The game had been abandoned with the score at 2-0 following a mass confrontation involving players and spectators from both sides. Following a Disciplinary hearing both teams were found guilty of inappropriate behaviour and failing to control their players and spectators. The charge of causing the game to be abandoned was also proven against AFC Oakley M&DH Saints. As a result the score at the time of the abandonment was allowed to stand, with Totternhoe Youth Reds being declared winners with AFC Oakley M&DH Saints runners up. Both teams had been notified. The CYFL wished to place on record their disappointment with the behaviour of both teams which soured the day completely and over shadowed the hard work that had been put in during the day to provide an enjoyable footballing experience for so many people.
- Under 16 Plate Final – Sundon Athletic V Wootton Rangers
 - The game was abandoned following an injury to a Wootton Rangers player, with the score at 1-2, with around 25 minutes still to play. It was noted that the injured player had made a full recovery and the General Secretary had spoken with the parents of the player concerned. Unfortunately owing to the date for the conclusion of the playing season and the close proximity of the final to the GCSE exams being sat by boys from both sides, it was not possible to re-arrange the game and as a result the final was declared void. Both teams had been notified.

Having reviewed the day as a whole, the committee were pleased with the way that the day had been run, with over 2000 people in attendance, enjoying the 12 cup finals. Obviously the 2 abandonments at the end of the day over shadowed some of the good work and enjoyment and there were some areas to explore for improvement for next year. It was agreed that the league should obtain quotes for additional first aid support for the day.

b. M&S Water Services Ltd

Mr Harkin spoke briefly, explaining the current business position for M&S Water Services and indicated that they would like to continue their support for the CYFL. Following discussions, it was agreed that M&S Water Services would continue with their support and sponsorship of the CYFL for a further 2 seasons, commencing when the existing agreement finishes, at the end of the 2018 / 19 season. Mr Harkin also placed on record his thanks to the CYFL Management Committee for their hard work in providing organised football for so many youngsters throughout the County.

The Chairman thanked Mr Harkin and M&S Water Services for their continued support of the league and it was agreed that their support was invaluable in helping the league to plan for the coming seasons.

c. Start of 2018 / 19 Season

The Chairman expressed his disappointment that the start of the season had been so problematic, both for officers of the league and also for member clubs. Unfortunately the majority of the

problems appear to have been caused by The FA's Full-time system and links to their Whole Game System and thanks were recorded to all for their patience during the opening weeks of the season. Unfortunately although the majority of the issues had been resolved, a few bugs appeared to still be continuing – especially with the SMS results service – and the Chairman suggested that the Bedfordshire Football Association should issue some form of statement to clubs on behalf of The FA to apologise for the issues and to offer support to the volunteers of the league and member clubs.

Mr. Gee advised the meeting that unfortunately owing to some changes that had been made to the Full-time system, clubs had reported issues recording their RESPECT marks for clubs following matches. The functionality within Full-time had been changed and Mr. Gee had put in an alternative measure to record the RESPECT marks.

d. Bedfordshire FA Council Representative

The Chairman congratulated the league's President, Mr. C. Davison, who had been elected as Vice President of the Bedfordshire Football Association. As a result, the CYFL were invited to nominate a new representative to the Bedfordshire Football Association Council and following a discussion, the General Secretary, Mr J. Brown was nominated and unanimously elected as Council Member. The General Secretary thanked his fellow officers for their support and the Chairman advised that he would notify the Bedfordshire Football Association of the nomination.

e. Harj Singh

The Chairman advised the meeting that in the past few days, Mr Harj Singh, a Bedfordshire Football Association employed coach and former manager of a CYFL team had passed away. The league placed on record their condolences to the family and friends of Mr Singh who would be a loss to football and all those who knew and worked with him.

2. General Secretary (Jonathan Brown)

a. Get It Right Campaign

Following a healthy discussion amongst the committee, it was agreed that with the continued support of M&S Water Services, the Get It Right Campaign would continue for the 2018 / 19 season. As a result, teams would be awarded a match quality football for use in their games, as a result of 'getting things right' with their administration, sporting behaviour of players and general good behaviour of spectators and officials. Clubs would be presented with their football at games by members of the Management Committee. The first recipients were agreed as follows:-

- Harrold & Carlton (Under 12)
- Luton Nations Community (Under 13)
- Luton Allstar Rovers (Under 16)
- Eastcotts (Under 17)

Congratulations were recorded to these teams.

b. Club Agreements

The General Secretary reported the unfortunately a number of clubs had failed to submit their signed and completed Club Agreement by the deadline given. The clubs involved are as follows:-

- Atletico Europa
- Maulden Magpies
- Newport Pagnell Youth
- Smart
- Stony Stratford Town
- Sundon Park Rangers
- Two Mile Ash Sports

It was agreed that these clubs would be disqualified from playing their fixtures until a fine of £20 had been made, in accordance with Rule 10.

c. Beds FA Discipline Initiative Scheme

The General Secretary advised that he had been notified of the following:-

The Bedfordshire Football Association are reintroducing the Discipline Initiative Scheme. The scheme rewards clubs for their good discipline over the course of the season. The CYFL had been asked to make three nominations from our league for the 2017-18 season. The club's disciplinary record will be taken into account and winners will be chosen by a sub-group chosen from the Bedfordshire FA disciplinary committee.

Following a discussion, it was agreed that the three clubs who had received the highest average RESPECT mark during the 2017 / 18 season would be nominated and those clubs were as follows:-

- 2Touch Football Academy
- Eastcotts
- Great Denham

The General Secretary advised that he would provide details of the nominations to the Bedfordshire Football Association for further review and consideration.

d. Withdrawn Teams

The following teams unfortunately withdrew from the CYFL following the commencement of the playing season (during the month of September):-

Under 15, Division 2 Mid Beds Tigers

The committee agreed that the above team should be fined £40, as per rule 14(B). The Fixture Secretary confirmed as they had played less than 50% of their league fixtures for the season their record would be expunged.

e. Late Applications

The Secretary reported that a late application had been received from the following team:-

Lea Sports PSG (Under 15 Cougars)

to join the CYFL after the season had started. Following discussions with the club and the Royston Crow League, it was agreed that the club and team should be allowed to join the CYFL for the 2018 / 19 season and placed accordingly in Under 15 Division 2. Thanks were recorded to the Royston Crow League for their support and understanding in this matter.

f. Transfers

The General Secretary advised that the following transfers had been completed during the first week of October:-

Transfer Number	Player Name	Current Club	Age Group	New Club	Age Group
1	Mateusz Orłowski	St Josephs Youth	15	Luton Allstars Phantoms	15
2	Tyrese Zunguza	St Josephs Youth	15	Luton Allstars Phantoms	15
3	Gracjan Gargala	Smart	12	Luton Allstars Rattlers	12
4	Klevis Lala	Luton United	16	Luton Allstars Cyclones	16

These transfers were approved and ratified by the Management Committee

3. Fixture Secretary (Tony Gee)

a. Fixture Updates

Mr Gee advised that fixture scheduling was going well, although there had been challenges caused by the previously mentioned pitch issues, as well as the County Cup draws during the opening weeks of the season.

It was agreed that the last fixture of 2018 would be scheduled for Sunday 16th December and the season would re-commence in 2019 on Sunday 6th January. It was agreed that all clubs would be notified of this to allow time for free Sundays to be requested and the details would also be posted on Social Media to raise awareness to avoid any issues nearer the time.

b. Committee Pitch Walking

The following committee members - Steve Chamberlain, Ricky & Victor Shekle, John Thomas and Gary Wilson – all reported the fixtures that they had observed during the month of September.

Observations from games that had been watched were noted and are as follows (for clubs to note):-

- Assistant Referees – those volunteers acting as assistant referees needed to be at least 14 years of age
- Named Substitutes should not be used as Assistant Referees

- Player ID's (Squad Lists) should be available for inspection, both by opposition teams and committee members
- Team Sheets MUST be exchanged by both teams (with a copy provided to the match referee) before the game kicks off

Thanks were recorded to these committee members for their time and support. It was agreed that over the next few playing Sundays, committee members would try and attend fixtures for those clubs who were new to the CYFL to check how they were getting on and how they had integrated into the CYFL. These visits would be unannounced and the committee would provide support on the day for any issues that they clubs may be encountering.

c. Constitution Changes

- I. Having reviewed the results from the opening weeks of the season and also having received correspondence from teams, the Fixture Secretary advised of the following changes that had been made to the constitution for the 2018 / 19 season:-

- | | |
|---------------------------|--|
| ➤ Bedford Town | (Under 16) – move from Division 2 to Division 3 |
| ➤ St Joseph's Youth | (Under 15) – move from Division 1 to Division 2 |
| ➤ Astral Park Baller | (Under 12) – move down from Under 12, Division 2 to Under 11 section |
| ➤ Tattenhoe Youth | (Under 11) – move up from Under 11 section to Under 12 (Division 2) |
| ➤ Luton Nations Community | (Under 13) – move up from Division 3 to Division 2 |

The following teams were asked to consider their divisional position in the constitution to see if a move up would be appropriate considering their early season results –

- | | |
|------------------------------|-------------------------|
| ➤ Leighton United Blues | (Under 15, Division 2) |
| ➤ Newport Pagnell Town Lions | (Under 15, Division 2). |

After review, both teams decided to stay in their current division.

- II. Since the changes that were actioned in the first week of the season, the following teams have requested to change division:-

- | | |
|-------------------------------|---|
| ➤ Flitwick Eagles Golds | (Under 12, Division 3) move up to Division 2
THIS REQUEST WAS REJECTED |
| ➤ Leighton Town Youth Stripes | (Under 12, Division 3) move down to Division 4
THIS REQUEST WAS ACCEPTED |
| ➤ MK Wanderers | (Under 16, Division 1) move down to Division 2
THIS REQUEST WAS ACCEPTED |
| ➤ Biggleswade United | (Under 14, Division 1) move to Division 2
THIS REQUEST WAS REJECTED |

The Fixture Secretary and General Secretary advised that between them, all teams had been notified of the decisions affecting them. Where changes had been made, the previous records of the teams involved had been expunged as they had played less than 50% of their games for the season

d. Under 11 Autumn Cup / Shield Finals

The Fixtures Secretary advised that the finals of the Under 11 Autumn Cup and Shields were scheduled to take place on Sunday 14th October at Flitwick Football Centre, with kick off times being 10.30am and 12.00pm respectively. The General Secretary advised that all finalists and match officials would be notified of the details of the day in due course. Thanks were recorded to Flitwick Eagles and Flitwick Football Centre for their support in hosting the two games on behalf of the league.

4. Registrations Secretary (Pamela Johnson)

No report available

5. Referees

a. Central Appointments System Update (Mike Desborough)

Mr. Desborough provided a report for the committee to review, in which he detailed the referee appointments in September:-

Age Group	Div	09.09.18			16.09.18			23.09.18			30.09.18			Monthly Total		
		No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%
18	1	3	1	33%	3	2	67%	2	2	100%	0	0	#DIV/0!	8	5	63%
	2	4	4	100%	4	3	75%	4	3	75%	0	0	#DIV/0!	12	10	83%
17	1	4	4	100%	4	2	50%	3	3	100%	4	2	50%	15	11	73%
16	1	6	4	67%	6	3	50%	5	3	60%	1	1	100%	18	11	61%
	2	7	4	57%	7	4	57%	5	4	80%	1	0	0%	20	12	60%
	3	3	2	67%	3	2	67%	0	0	#DIV/0!	2	0	0%	8	4	50%
15	1	5	3	60%	5	3	60%	5	3	60%	4	3	75%	19	12	63%
	2	6	2	33%	6	3	50%	5	4	80%	6	5	83%	23	14	61%
14	1	4	4	100%	5	5	100%	3	3	100%	5	5	100%	17	17	100%
	2	6	6	100%	6	6	100%	3	3	100%	2	2	100%	17	17	100%
	3	4	4	100%	4	4	100%	2	2	100%	2	2	100%	12	12	100%
13	1	4	4	100%	4	4	100%	4	4	100%	4	4	100%	16	16	100%
	2	3	3	100%	3	3	100%	4	4	100%	4	4	100%	14	14	100%
	3	5	5	100%	6	6	100%	6	6	100%	5	5	100%	22	22	100%
12	1	4	4	100%	4	4	100%	4	4	100%	4	4	100%	16	16	100%
	2	4	4	100%	5	5	100%	5	5	100%	5	5	100%	19	19	100%
	3	4	4	100%	5	5	100%	3	3	100%	5	5	100%	17	17	100%
	4	5	5	100%	5	5	100%	4	4	100%	5	5	100%	19	19	100%
11	FR	3	3	100%	0	0	#DIV/0!	2	2	100%	2	2	100%	7	7	100%
	CR	4	4	100%	0	0	#DIV/0!	2	2	100%	4	4	100%	10	10	100%
	B	1	1	100%	1	1	100%	2	2	100%	4	4	100%	8	8	100%
	E	0	0	#DIV/0!	2	2	100%	3	3	100%	6	6	100%	11	11	100%
Totals		89	75	84%	88	72	82%	76	69	91%	75	68	91%	328	284	87%

b. Referee Appointment Coverage Challenges

Mr. Desborough advised the committee of the challenges that he had faced over the opening weeks of the season with regards to referee appointments and coverage. It was accepted that the % of games being covered was slightly down on last season, although the opening month of the season had always been a challenge due to poor availability of referees. Across the county, referee coverage has fallen by around 9.5% from 2017. However, Mr Desborough reported that he was hopeful that coverage was increasing during October and an additional refereeing course was planned for October half term where it was hoped to secure some additional officials.

Clubs were asked to be mindful of the challenges that were being faced and where possible offer support, both to the County and to the referees. Clubs are reminded that all referee appointments will be made via Full-time and notifications will be sent out via email. Confirmation of match details to the referee should be completed by 9pm on Tuesday night (prior to the Sunday). Unfortunately on occasion, where confirmations had not been made by the appropriate time, the match referee had decided to 'close the date' of the game and make themselves unavailable as they had made alternative plans. Where a fixture is updated with CLUB REFEREE, this indicates that an appointment has not been possible and clubs are asked BETWEEN them to try and source a volunteer replacement which they agree on. The game will not be postponed if a referee is not available. If clubs are able to source a volunteer official, they are asked to notify Mike Desborough ASAP so that he can update the records accordingly and to stop looking for an official. If clubs do not notify Mike Desborough in this manner and he sources an official, the County Appointed official will take precedence on the fixture and will officiate the game. Clubs are thanked for their support and understanding.

The General Secretary observed that the coverage rate for the AM fixtures was 100% for the first month of the season, which was very encouraging, especially as a higher number of games had been scheduled during the month. This was as a result of the decision to move the Under 14 section from Sunday afternoons to Sunday mornings, with one of the benefits being that there was a better supply of referees. This decision it appears has been justified.

c. Temporary Dismissals Update / Feedback

Mr Desborough discussed the implementation of the Temporary Dismissals discipline scheme over the opening weeks of the season. He advised that over the summer, he had delivered 11 different training sessions for clubs and officials, with around 330 (out of 433) registered officials attending. The presentation had then been circulated to all member clubs to try and inform as many people as possible. Although the scheme was not mandatory in all grass roots football until the start of the 2019

/ 20 season, the CYFL has launched the scheme a season early to give players, officials and referees the opportunity to experience the benefits and to learn how to use the scheme.

Mike Desborough stressed the importance of receiving feedback from clubs and referees alike to see how the scheme is being implemented and asked anyone with feedback to contact him directly.

6. Treasurer (Jane Brown)

Nothing to report

7. Social Media (Pamela Johnson / Tony Gee)

Mr Gee reported that both Facebook and Twitter are proving popular channels of communication for the league and are being regularly viewed and commented on. Unfortunately a number of adverse comments had been received about a couple of posts made on social media and it was agreed that the committee should be mindful of any posts that are made, especially when they could be seen as advertising products or companies.

8. Child Welfare Officer (Tony Gee)

Nothing to report; where appropriate all issues reported to Bedfordshire Football Association.

9. Sponsorship

Nothing to report

10. Sub-committees

1. Sub-committee – Discipline

a. Non-fulfilled Fixtures

The General Secretary confirmed that the following fixtures had not been fulfilled during the month of September. In accordance with league rules, the team highlighted in **yellow** had been charged with the non-fulfilment of the fixture. Details of the committee decision relating to these fixtures can be found within the accompanying Club Discipline Summary spreadsheet (see September tab highlighted in **red**).

9th September 2018

Under 16, Division 2	Bedford Park Rangers	V	Bedford Town
Under 11, Autumn Shield	Luton Bulls	V	Leighton United Greens
Under 11, England	Phoenix Luton Youth	V	Flitwick Eagles Greens

16th September 2018

Under 12, Division 3	M&DH Clapham Sports	V	Luton Allstars Rattlers
Under 11, Autumn Shield	AFC Dunstable	V	Bromham Youth AFC
Under 11, Belgium	Inspire Athletic	V	Crawley Green Youth Panthers

23rd September 2018

Under 16, Division 2	Newport Pagnell Youth Spartans	V	Luton United
Under 12, Division 3	Dunstable Town Lions	V	Sundon Park Rangers
Under 11, England	Stopsley United Whites	V	Flitwick Eagles Greens

30th September 2018

Under 17, Division 1	Sundon Athletic Youth	V	Crawley Green Youth Raiders
Under 15, Division 1	Bedford Park Rangers	V	St Joseph's Youth
Under 11, Belgium	Atletico Europa	V	Barton Rovers Youth Blues

b. Void Fixtures

Nothing to report

c. Abandoned Fixtures

Nothing to report

d. Ineligible Players

9th September

Under 18, Division 1

Kempston Rovers Panthers fielded suspended player (Sam Joseph Smith) in fixture V Dunstable Town
MATTER DEALT WITH BY BEDFORDSHIRE FOOTBALL ASSOCIATION; NO FURTHER ACTION REQUIRED FROM CYFL

Under 12, Division 4

Leighton United Greens did not have player identification sheet (Whole Game System) available for inspection

CHARGE ACCEPTED BY LEIGHTON UNITED GREENS WHO ADVISED OF REASONS BEHIND THE NON-AVAILABILITY OF THE PLAYER IDENTIFICATION SHEET. MATTER DISCUSSED BY

MANAGEMENT COMMITTEE AND THE CHARGE AGAINST LEIGHTON UNITED GREENS (UNDER 12) WAS FOUND PROVEN

REMINDER:- ALL CLUBS WHO HAVE BEEN FINED CAN FIND DETAILS OF THE OFFENCE AND ANY ASSOCIATED FINE WITHIN THE ATTACHED CLUB DISCIPLINE SPREADSHEET. CLUBS ARE REMINDED THAT ALL FINES NEED TO BE PAID WITHIN 14 DAYS OF THE RECEIPT OF THESE MINUTES AND PAYMENT CAN BE MADE EITHER BY CHEQUE MADE PAYABLE TO CHILTERN YOUTH FOOTBALL LEAGUE AND SENT DIRECTLY TO THE TREASURER MRS J BROWN AT 4 SOLLARS WAY, HOUGHTON CONQUEST, BEDFORDSHIRE MK45 3GA OR VIA BACS PAYMENT AS FOLLOWS:-

SORT CODE:- 20-05-74
ACCOUNT NUMBER:- 90206121
ACCOUNT NAME:- CHILTERN YOUTH FOOTBALL LEAGUE

2. Sub-committee – Trophies

The Chairman advised that he would be collecting momentos for players and match officials for the forthcoming Under 11 Autumn Cup Final / Shield. Alternative designs of momentos had been chosen for these finals, to differentiate them from the finals held towards the end of the season.

3. Sub-committee - Cup Finals

Nothing to discuss. It was agreed that Cup Final planning would be discussed at a subsequent Committee Meeting.

Any Other Business

Meeting Closed: 21.25

Dates for the 2018 / 19 Diary:

2018			
Monday 8 th October	Management Committee Meeting	7.00pm	Boardroom
Thursday 8 th November	Management Committee Meeting	7.00pm	Boardroom
Monday 3 rd December	Management Committee Meeting	7.00pm	Boardroom
2019			
Thursday 10 th January	Management Committee Meeting	7.00pm	Boardroom
Monday 28 th January	Full Council Meeting	8.00pm	County Lounge
Monday 4 th February	Management Committee Meeting	7.00pm	Boardroom
Thursday 7 th March	Management Committee Meeting	7.00pm	Boardroom
Monday 8 th April	Management Committee Meeting	7.00pm	Boardroom
Sunday 14 th April	Under 17 and Under 18 League Cup Finals		Shefford Sports & Social Club
Thursday 2 nd May	Management Committee Meeting	7.00pm	Boardroom
Sunday 12 th May	Cup Final Super Sunday		Barton-le-Clay Playing Fields
Monday 17 th June	AGM	8.00pm	County Lounge