



THE CHILTERN YOUTH FOOTBALL LEAGUE
(Affiliated to The Bedfordshire FA)



MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON THURSDAY 10th JANUARY 2019
AT 7.00 P.M. AT BEDFORDSHIRE FOOTBALL ASSOCIATION

PRESENT: Mr. P. Brown (Patron & Chairman), Mrs. J. Brown, Mrs. P. Johnson, Mr. T. Gee, Mr. S. Chamberlain, Mr. J. Thomas, Mr. R. Shekle and Mr. J. Brown (Secretary)

ALSO PRESENT: N / A

APOLOGIES: Mr. C.J. Davison (President & Vice-Chairman), Mr. R. Leonard, Mr. V. Shekle, Mr. G. Wilson, Mr. M. Desborough (Referee Development Officer, Bedfordshire Football Association)

MINUTES OF PREVIOUS MEETING: The minutes were approved as a true record of the last Committee Meeting held on Monday 3rd December 2018

MATTERS ARISING FROM PREVIOUS MINUTES:

The Chairman asked if there had been any update regarding the quotes require to secure the presence of a First Aider(s) at the 2019 Cup Final Events. The General Secretary advised that he had not received any quotes from the President and the Chairman agreed that he would contact Mr. Davison to obtain quotations to take the matter forward.

The Chairman asked that a correct be made to the minutes under the section which incorrectly referenced the word 'not' instead of 'now' as illustrated below:-

Sub-committee – Trophies

The Chairman advised that all the divisional trophies and medals for the end of the season had ~~not~~ **now** been ordered.

DECEMBER CORRESPONDENCE:

- **Bedfordshire Football Association** re:- County Cup updates **NOTED**
- **Hertfordshire Football Association** re:- County Cup updates **NOTED**
- **Bedfordshire Football Association** re:- Various Central Appointments System Updates **NOTED**
- **Hertfordshire Football Association** re:- Discipline updates **NOTED**
- **Bedfordshire Football Association** re:- Discipline updates **NOTED**
- **Various clubs** re:- Free Week requests **NOTED;**
DETAILS FORWARDED TO FIXTURE SECRETARY FOR REVIEW AND APPROVAL WHERE APPROPRIATE AND REQUEST MADE WITHIN LEAGUE RULES
- **Various clubs** re:- Observations relating to appointment of referees **NOTED;**
DETAILS FORWARDED ONTO MIKE DESBOROUGH FOR REVIEW AND ACTION WHERE APPROPRIATE
- **Various referees** re:- Observations relating to late match confirmations by clubs **NOTED WITH DISAPPOINTMENT. ALL CLUBS ARE REMINDED THAT MATCH CONFIRMATIONS SHOULD BE MADE BY THE HOME TEAM, TO BOTH THE OPPOSITION AND THE MATCH REFEREE BY 9PM ON THE TUESDAY PRIOR TO THE SUNDAY**

- **Various Clubs** re:- report regarding performance referee and associated mark given in fixture **NOTED WITH THANKS; DETAILS PASSED ONTO MIKE DESBOROUGH FOR REVIEW AND FEEDBACK TO RELEVANT MATCH REFEREES. ALL CLUBS WERE ASKED TO NOTE THAT IF SUBMITTING A MARK OF LESS THAN 61 FOR A REFEREE, THEY ARE TO COMPLETE AND SUBMIT A LOW MARK FORM DETAILING REASONS FOR DEVELOPMENT PURPOSES**
- **Various clubs** re:- notification of amendments to club / team contact details **NOTED WITH THANKS; GENERAL SECRETARY CONFIRMED THAT ALL AMENDMENTS HAVE BEEN CIRCULATED TO MEMBER CLUBS**
- **Various Referees** re:- notification that payment was not made at the conclusion of matches **NOTED WITH DISAPPOINTMENT; THE GENERAL SECRETARY ADVISED THAT ALL TEAMS CONCERNED HAVE BEEN CONTACT AND PAYMENT TO REFEREES AFFECTED HAVE BEEN NOW BEEN MADE. ALL CLUBS ARE REMINDED THAT MATCH REFEREES ARE TO BE PAID IN CASH IMMEDIATELY AT THE END OF EACH GAME**
- **Various Clubs** re:- update regarding half term preferences **NOTED; DETAILS PASSED ONTO FIXTURE SECRETARY FOR REVIEW AND ACTION. THE GENERAL SECRETARY ADVISED THAT FOLLOWING DISCUSSIONS WITH THE FIXTURE SECRETARY, IT WAS FELT THAT A RULE CHANGE SHOULD BE INVESTIGATED FOR THE AREA OF FREE WEEKS FOR THE 2019 / 20 SEASON. THIS WAS AS A RESULT OF THE FACT THAT LOCAL EDUCATION AUTHORITIES WERE NOW ABLE TO CHOOSE THEIR OWN HALF TERM DATES, WHICH MAKES IT DIFFICULT TO CO-ORDINATE A SET OF HALF TERM DATES WHEN NOT TO PLAY GAMES. A RULE CHANGE PROPOSAL WOULD BE DEvised AND CIRCULATED TO MEMBER CLUBS FOR REVIEW IN DUE COURSE**
- **AFC Oakley M&DH** re:- thanks for hard work of committee and seasons' greetings **NOTED WITH THANKS**
- **Leighton United** re:- thanks for hard work of committee and seasons' greetings **NOTED WITH THANKS**
- **Harrold & Carlton** re:- thanks for hard work of committee and seasons' greetings **NOTED WITH THANKS**
- **Toddington Rovers** re:- thanks for hard work of committee and seasons' greetings **NOTED WITH THANKS**
- **Houghton Athletic** re:- thanks for hard work of committee and seasons' greetings **NOTED WITH THANKS**
- **Baldock Town Youth (Under 15 Templars)** re:- thanks for hard work of committee and seasons' greetings **NOTED WITH THANKS**
- **Kempston Rovers Colts** re:- thanks for hard work of committee and seasons' greetings **NOTED WITH THANKS**
- **Baldock Town Youth (Under 15 Templars)** re:- request to change divisions **NOTED; HAVING DISCUSSED THE MATTER FURTHER, THE DECISION OF BOTH THE CLUB AND THE CYFL MANAGEMENT COMMITTEE WAS THAT THE TEAM WOULD CONTINUE IN DIVISION 1 FOR THE REMAINDER OF THE SEASON**

- **Luton Tigers** re:- complaint regarding litter left at Pastures Way, Luton following Sunday AM fixtures **NOTED WITH DISAPPOINTMENT; GENERAL SECRETARY FORWARDED DETAILS OF THE COMPLAINT ONTO LUTON BOROUGH COUNCIL FOR REVIEW**
- **Flitwick Eagles (Under 16)** re:- correspondence relating to the sharing / loaning of players during fixture V Bedford Town **NOTED WITH CONCERN; HAVING DISCUSSED THE MATTER THE MANAGEMENT COMMITTEE ASKED THE GENERAL SECRETARY TO WRITE TO THE CLUB TO REMIND THEM THAT THE PRACTICE OF SHARING PLAYERS IS NOT PERMISSABLE UNDER THE LAWS OF THE COMPETITION AND TO WARN THEM REGARDING THEIR FUTURE ACTIONS**
- **Bedford Town (Under 16)** re:- correspondence relating to the sharing / loaning of players during fixture V Flitwick Eagles **NOTED WITH CONCERN; HAVING DISCUSSED THE MATTER THE MANAGEMENT COMMITTEE ASKED THE GENERAL SECRETARY TO WRITE TO THE CLUB TO REMIND THEM THAT THE PRACTICE OF SHARING PLAYERS IS NOT PERMISSABLE UNDER THE LAWS OF THE COMPETITION AND TO WARN THEM REGARDING THEIR FUTURE ACTIONS**

NOTE:- ALL CLUBS ARE REMINDED THAT PLAYERS ARE REGISTERED AND ABLE TO PLAY FOR ONE CLUB AT A TIME AND THE LOANING OF PLAYERS DURING GAMES TO EVEN UP NUMBERS IS NOT PERMITTED UNDER THE RULES.

- **Brickhill Wanderers (Under 14)** re:- query concerning recovering the cost of pitch for postponed fixture V Bedford Town **NOTED; THE GENERAL SECRETARY ADVISED THAT HE HAD WRITTEN TO BEDFORD TOWN TO ASK THEM TO PAY FOR THE COST OF THE PITCH, AS THE POSTPONED FIXTURE HAD BEEN AS A RESULT OF THEM BEING UNABLE TO FIELD A TEAM**
- **Clapham Colts** re:- registration query **NOTED; DETAILS PASSED TO REGISTRATION SECRETARY TO REVIEW AND ACTION**
- **Waterhall Stars (Under 16)** re:- correspondence relating to behaviour of players of Real Luton which lead to the abandonment of the game **NOTED WITH DISAPPOINTMENT; THE GENERAL SECRETARY ADVISED THAT THE MATTER HAS BEEN REFERRED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION REGARDING THE ABANDONMENT OF THE GAME**
- **Real Luton (Under 16)** re:- correspondence relating to behaviour of players of Waterhall Stars which lead to the abandonment of the game **NOTED WITH DISAPPOINTMENT; THE GENERAL SECRETARY ADVISED THAT THE MATTER HAS BEEN REFERRED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION REGARDING THE ABANDONMENT OF THE GAME**
- **Match Referee** re:- correspondence relating to the behaviour of the Atletico Europa Assistant Referee in recent fixture V Baldock Town Templars (Under 15) **NOTED WITH DISAPPOINTMENT; THE GENERAL SECRETARY ADVISED THAT THE MATTER HAS BEEN REFERRED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION**

REPORTS

1. Chairman (Peter Brown)

The Chairman wished the Management Committee and all member clubs a Happy New Year. He recorded his wish for 2019 that behaviour both on and off the pitches improves and more of a focus is put

on people enjoying the game, regardless of results and respecting each other and in particular match officials.

2. General Secretary (Jonathan Brown)

a. Withdrawn Teams

The following teams unfortunately withdrew from the CYFL following the commencement of the playing season (during the month of December):-

Under 12, Division 2 Luton Allstar Hornets
Under 13, Division 1 Inspire Athletic

The committee agreed that the above teams should be fined £40, as per rule 14(B). The Fixture Secretary confirmed as they had played less than 50% of their league fixtures for the season their record would be expunged.

b. Get It Right Campaign

The Committee discussed some recent reports that had been received about teams who are 'Getting It Right' in terms of their behaviours and administration. As a result of these reports, the following teams were recognised and will receive a league endorsed match football:-

2 Touch Football Academy (Under 12)
 Stony Stratford Town (Under 16)

Members of the League Management Committee will be in attendance at forthcoming fixtures to present these footballs to the teams mentioned above.

c. Transfers

The General Secretary advised that the following transfers had been completed during December:-

Transfer Number	Player Name	Current Club	Age Group	New Club	Age Group
22	Harrison Shouler	Flitwick Eagles Blues	14	Maulden Magpies	14
23	Jay Hartup	Flitwick Eagles Golds	14	Maulden Magpies	14
24	Riley Evans	Mid BedsTigers	13	Kempston Rovers Colts Pumas	13
25	Liam Goddard	Blunham Youth	12	Sandy Colts	14
26	Xavyer Bassey	Inspire Athletic	13	Luton Tigers	13

These transfers were approved and ratified by the Management Committee

d. FA Cup Final Ticket Ballot

It was agreed that the Chiltern Youth Football League would enter the ballot with the Bedfordshire Football Association for tickets for the 2019 FA Cup Final. Following a discussion it was agreed that Mrs. Pamela Johnson would be entitled to purchase the tickets if the league was successful in the ballot and she was asked to make the necessary arrangements with the Bedfordshire Football Association regarding a deposit as a sign of interest in entering the ballot.

3. Fixture Secretary (Tony Gee)

a. Fixture Updates

Mr. Gee advised that he was pleased with the way that fixtures are proceeding and at present the fixture lists for all divisions is in a good place in terms of completion.

b. Constitution Queries

Following discussions, it was agreed that in the cases of Under 18, Division 2 and Under 13, Division 1, the league would try and arrange an additional Subsidiary Cup competition for those teams who wish to enter. The entry would be voluntary and Mr. Gee was asked to write to those clubs in these divisions to gauge interest in entering. Based on the responses an additional competition would be formed to provide additional games to those involved.

c. Committee Pitch Walking

The following committee members - Steve Chamberlain, Ricky & Victor Shekle, John Thomas and Gary Wilson – all reported the fixtures that they had observed during the month of December. Thanks were recorded to the committee members who spend their time walking the pitches and attending the games to observe behaviour and to support teams each week.

4. Registrations Secretary (Pamela Johnson)

Registrations continue to dribble in each week and number still remain slightly higher than in previous seasons. Clubs are reminded of the registration (and transfer deadline) of 1st March to register players to play in this current season.

Clubs are also reminded that for players to be eligible to play in League Cup or Plate Semi-Final fixtures, they need to have played a minimum of 3 games for that club in the Chiltern Youth Football League this season.

5. Referees

a. Central Appointments System Update (Mike Desborough)

Mr. Desborough provided a report for the committee to review, in which he detailed the referee appointments in December:-

Age Group	Div	02.12.18			09.12.18			16.12.18			Monthly Total		
		No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%
18	1	0	0	#DIV/0!	2	2	100%	3	2	67%	5	4	80%
	2	2	1	50%	3	2	67%	3	3	100%	8	6	75%
17	1	2	2	100%	3	3	100%	3	1	33%	8	6	75%
16	1	0	0	#DIV/0!	4	3	75%	3	2	67%	7	5	71%
	2	5	3	60%	6	6	100%	0	0	#DIV/0!	11	9	82%
	3	4	1	25%	4	2	50%	0	0	#DIV/0!	8	3	38%
15	1	2	2	100%	4	4	100%	4	3	75%	10	9	90%
	2	6	4	67%	6	2	33%	6	6	100%	18	12	67%
14	1	0	0	#DIV/0!	3	3	100%	5	5	100%	8	8	100%
	2	4	4	100%	5	5	100%	6	6	100%	15	15	100%
	3	4	4	100%	5	5	100%	5	5	100%	14	14	100%
13	1	4	3	75%	4	4	100%	4	4	100%	12	11	92%
	2	5	5	100%	5	5	100%	4	4	100%	14	14	100%
	3	5	5	100%	5	5	100%	5	5	100%	15	15	100%
12	1	4	4	100%	3	3	100%	4	4	100%	11	11	100%
	2	4	3	75%	4	4	100%	5	5	100%	13	12	92%
	3	4	3	75%	4	4	100%	4	4	100%	12	11	92%
	4	5	2	40%	6	6	100%	5	5	100%	16	13	81%
11	FR	4	4	100%	4	4	100%	4	4	100%	12	12	100%
	CR	5	5	100%	5	5	100%	5	5	100%	15	15	100%
	B	6	5	83%	6	6	100%	6	6	100%	18	17	94%
	E	4	4	100%	5	5	100%	6	6	100%	15	15	100%
Totals		79	64	81%	96	88	92%	90	85	94%	265	237	89%

b. Referee Appointment Coverage Challenges

In his absence, Mr. Desborough had provided a report detailing that there had been an improvement month on month of referee coverage and availability was almost at 90% now for all league games. An additional new referee course had been held by the Bedfordshire Football Association in December, with 17 attendees. Mr Desborough was hoping that a number of these attendees would commit to being available for CYFL fixtures.

6. Treasurer (Jane Brown)

The Treasurer again expressed her disappointment at the tardiness of clubs in paying their fines and pitch fees. Whilst appreciating that the majority of clubs act promptly in terms of their administration, some are persistently late and do not pay their fines in response to these minutes and only act when they receive a further invoice with an additional levy added or in response to instruction that they are facing disqualification. This is not something that the committee wants to do, but the additional work and frustration in these days will lead to this approach being enforced. It was agreed to address the member clubs at the forthcoming Full Council Meeting on this matter.

7. Social Media (Pamela Johnson / Tony Gee)

Nothing was discussed

8. Child Welfare Officer (Tony Gee)

Mr Gee discussed his concerns over the number of games that are being abandoned as a result of bad behaviour, both on and off the pitch and also the level of abuse towards match officials. Mr Gee also raised a

more general point about knife crime in society and some reports in other areas of the country that knives had been reported at grass roots football. The committee had a healthy discussion about how they could approach this problem and it was agreed that the league would champion the idea of a Silent Sunday. Further communication around this event, the principles and date will be circulated in due course.

Mr Gee also advised that he was going to liaise with the Bedfordshire Football Association to obtain some information in relation to the number of discipline and child welfare issues that had been reported during this season so far and compare and contrast with previous seasons. Mr Gee agreed to report back to the committee at the next meeting in February.

9. Sponsorship

Nothing to report

10. Sub-committees

1. Sub-committee – Discipline

a. Non-fulfilled Fixtures

The General Secretary confirmed that the following fixtures had not been fulfilled during the month of December. In accordance with league rules, the team highlighted in **yellow** had been charged with the non-fulfilment of the fixture. Details of the committee decision relating to these fixtures can be found within the accompanying Club Discipline Summary spreadsheet (see December tab highlighted in **red**).

2nd December 2018

Under 18, Division 2	Langford	V	Inspire Athletic Dragons
Under 14, Division 2	Luton United	V	Brickhill Wanderers Allstars
Under 13, Division 1	Inspire Athletic	V	Wilstead Harriers

9th December 2018

Under 18, Division 2	Barton Rovers Youth	V	Inspire Athletic Dragons
Under 16, Division 2	Houghton Athletic	V	AFC Oakley M&DH Lightnings
Under 14, Division 2	Brickhill Wanderers Allstars	V	Somerles Youth
Under 12, Division 1	Great Denham Ambers	V	Sacred Heart Youth

16th December 2018

Under 15, Division 2	Stotfold Junior Golds	V	Lea Sports PSG Cougars
Under 14, Division 1	Luton Allstars Spartans	V	Flitwick Eagles Blues
Under 14, Division 2	Dunstable Town Youth	V	Flitwick Eagles Golds
Under 13, Division 1	Inspire Athletic	V	Crawley Green Youth Bears
Under 14, Division 2	Somerles Youth	V	Stotfold Junior Ambers
Under 13, Division 3	Real Luton	V	Sandy Colts
Under 12, Division 4	Leighton Town Youth Stripes	V	Leighton Town Youth Reds
Under 11, Barcelona	Bedford Town Whites	V	Dunstable Town Tigers

b. Void Fixtures

Nothing to report

c. Abandoned Fixtures

11th November 2018

Under 13, Division 2	Luton Tigers	V	Mid Beds Tigers
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Game abandoned by match referee following alleged misconduct by players and spectators. Following investigations and disciplinary hearings by the Bedfordshire Football Association, the charge that both teams caused the game to be abandoned was found proven. The CYFL Management Committee ruled that the game be declared VOID and would not be re-scheduled or re-played.

16th December 2018

Under 17, Division 1	Barton Rovers Youth	V	Crawley Green Youth Raiders
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Game abandoned by match referee following alleged misconduct by players and spectators. Matter referred to the Bedfordshire Football Association for further investigation

Under 16, Division 1

Real Luton	V	Waterhall Stars
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Game abandoned by match referee following alleged misconduct by players and spectators. Matter referred to the Bedfordshire Football Association for further investigation

d. Ineligible Players

18th November 2018

Under 15, Division 1	Luton Allstars Phantoms	V	Dunstable Town Youth Whites
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Luton Allstars Phantoms allegedly fielded suspended player in fixture; matter referred to the Bedfordshire Football Association for further investigation

9th December 2018

Under 16, Division 3 Sandy Colts V Kempston Rovers Colts Pumas
Kempston Rovers Colts Pumas did not have player identification sheet (Whole Game System) available for inspection

Matter requiring further investigation. The General Secretary was asked to arrange a Panel to review the case further, involving members of the Management Committee and also representation from both teams. Further update to be provided in due course.

Under 16, Division 3 Flitwick Eagles Golds V Bedford Town
Bedford Town arrived at fixture with a shortage of players so Flitwick Eagles Golds 'lent' Bedford Town players so that the game could be played.

Having reviewed the circumstances involved in this case it was agreed by the Management Committee that in this instance, no further action would be taken. However both clubs were reminded that the loaning of players on match day to try and ensure equal teams of because one team has a shortage of players is not permitted.

16th December 2018
Under 16 Plate Sandy Colts V Leighton United Greens
Leighton United Greens did not have player identification sheet (Whole Game System) available for inspection

Matter requiring further investigation. The General Secretary was asked to arrange a Panel to review the case further, involving members of the Management Committee and also representation from both teams. Further update to be provided in due course.

REMINDER:- ALL CLUBS WHO HAVE BEEN FINED CAN FIND DETAILS OF THE OFFENCE AND ANY ASSOCIATED FINE WITHIN THE ATTACHED CLUB DISCIPLINE SPREADSHEET. CLUBS ARE REMINDED THAT ALL FINES NEED TO BE PAID WITHIN 14 DAYS OF THE RECEIPT OF THESE MINUTES AND PAYMENT CAN BE MADE EITHER BY CHEQUE MADE PAYABLE TO CHILTERN YOUTH FOOTBALL LEAGUE AND SENT DIRECTLY TO THE TREASURER MRS J BROWN AT 4 SOLLARS WAY, HOUGHTON CONQUEST, BEDFORDSHIRE MK45 3GA OR VIA BACS PAYMENT AS FOLLOWS:-

SORT CODE:- 20-05-74
ACCOUNT NUMBER:- 90206121
ACCOUNT NAME:- CHILTERN YOUTH FOOTBALL LEAGUE

2. Sub-committee – Trophies
Nothing to report

3. Sub-committee - Cup Finals
The Committee agreed to approach Leighton United to provide the refreshments for the day and that notice should be given to clubs at the Full Council Meeting of the opportunity to host stalls at the event. It was also agreed to attempt to source sponsorship for the Man of The Match awards following the positive feedback from clubs, parents and players of the awarding of these trophies at the 2018 finals.

Any Other Business

Nothing further was discussed

Meeting Closed: 8.40

Dates for the 2018 / 19 Diary:

2019			
Monday 28th January	Full Council Meeting	8.00pm	County Lounge
Monday 11th February	Management Committee Meeting	7.00pm	Boardroom
Thursday 7th March	Management Committee Meeting	7.00pm	Boardroom
Monday 8th April	Management Committee Meeting	7.00pm	Boardroom
Sunday 14th April	Under 16 League Cup and Plate Finals	TBC	Shefford Sports & Social Club
Sunday 28 th April	Under 17 and Under 18 League Cup Finals	TBC	Bedford Town FC
Thursday 2nd May	Management Committee Meeting	7.00pm	Boardroom
Sunday 12th May	Cup Final Super Sunday		Barton-le-Clay Playing Fields
Monday 17th June	AGM	8.00pm	County Lounge