



THE CHILTERN YOUTH FOOTBALL LEAGUE
(Affiliated to The Bedfordshire FA)



MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 12th MARCH 2018
AT 7.00 P.M. AT BEDFORDSHIRE FOOTBALL ASSOCIATION

PRESENT: Mr. P. Brown (Patron & Chairman), Mrs. J. Brown, Mr. R. Shekle, Mrs. P. Johnson, Mr. T. Gee, Mr. J. Thomas, Mr. S. Chamberlain and Mr. J. Brown (Secretary)

ALSO PRESENT: N / A

APOLOGIES: Mr. C.J. Davison (President & Vice-Chairman), Mr. M. Desborough (Referee Development Officer, Bedfordshire Football Association), Mr. R. Leonard Mr. V. Shekle and Mr. G. Wilson

MINUTES OF PREVIOUS MEETING: The minutes were approved as a true record of the last Committee Meeting held on Tuesday 6th February 2018

MATTERS ARISING FROM PREVIOUS MINUTES:
Nothing to report

FEBRUARY CORRESPONDENCE:

- **Bedfordshire Football Association** re:- County Cup updates **NOTED**
- **Hertfordshire Football Association** re:- County Cup updates **NOTED**
- **Bedfordshire Football Association** re:- Various Central Appointments System Updates **NOTED**
- **Hertfordshire Football Association** re:- Discipline updates **NOTED**
- **Bedfordshire Football Association** re:- Discipline updates **NOTED**
- **Various clubs** re:- Free Week requests **NOTED;**
DETAILS FORWARDED TO FIXTURE SECRETARY FOR REVIEW AND APPROVAL WHERE APPROPRIATE AND REQUEST MADE WITHIN LEAGUE RULES
- **Various clubs** re:- Observations relating to appointment of referees **NOTED;**
DETAILS FORWARDED ONTO MIKE DESBOROUGH FOR REVIEW AND ACTION WHERE APPROPRIATE
- **Various clubs** re:- Enquiring about levies for non-payment of fines **NOTED;**
TREASURER AND GENERAL SECRETARY RESPONDED TO ALL QUERIES. CLUBS ARE REMINDED THAT FINES SHOULD BE PAID FOLLOWING THE ISSUE OF THE MONTHLY MANAGEMENT MEETING AND INVOICES WILL ONLY BE ISSUED TO CLUBS WHO ARE LATE MAKING THEIR PAYMENTS
- **Various referees** re:- Observations relating to late match confirmations by clubs **NOTED WITH DISAPPOINTMENT. ALL CLUBS ARE REMINDED THAT MATCH CONFIRMATIONS SHOULD BE MADE BY THE HOME TEAM, TO BOTH THE OPPOSITION AND THE MATCH REFEREE BY 9PM ON THE TUESDAY PRIOR TO THE SUNDAY**
- **Various clubs** re:- Notification of summer tournaments **NOTED;**
DETAILS FORWARDED TO MEMBER CLUBS AND ALSO TO

WEBMASTER TO BE POSTED ON CYFL WEBSITE –
www.chilternyouthfootballleague.com

- **Toddington Rovers (Under 14 Cobras)** re:- praise for standard of refereeing in CYFL fixtures and improvements during the season **NOTED WITH THANKS; DETAILS PASSED ONTO MIKE DESBOROUGH TO FEEDBACK AS APPROPRIATE**
- **Kempston Rovers Colts (Under 12 Lions)** re:- observations relating to behaviour of players and parents during recent fixture V Dunstable Town **NOTED WITH DISAPPOINTMENT AT INCIDENTS INVOLVING UNDER 12 TEAMS. COMMITTEE TO ATTEND FORTHCOMING REVERSE FIXTURE TO OBSERVE BEHAVIOUR**
- **Dunstable Town (Under 12)** re:- observations relating to behaviour of players and parents during recent fixture V Dunstable Town **NOTED WITH DISAPPOINTMENT AT INCIDENTS INVOLVING UNDER 12 TEAMS. COMMITTEE TO ATTEND FORTHCOMING REVERSE FIXTURE TO OBSERVE BEHAVIOUR**
- **Bedford Town FC Eagles** re:- notification of intention to hold 6-a-side tournament on Sunday 13th May 2018 **NOTED; RECORDED WITH DISAPPOINTMENT THAT COMPETITION ORGANISED ON DAY OF CYFL CUP FINAL SUPER SUNDAY EVENT AS WELL AS DURING PLAYING SEASON. ALL CLUBS REMINDED THAT CYFL LEAGUE FIXTURES AND CUP COMPETITIONS TAKE PRIORITY OVER EXTERNAL COMPETITIONS**
- **Crawley Green Youth (Under 13 Athletic)** re:- observations relating to eligibility of Arlesey Town Youth player in recent fixture **NOTED; GENERAL SECRETARY WROTE TO ARLESEY TOWN YOUTH FOR OBSERVATIONS**
- **Luton Allstars (Under 13)** re:- observations relating to eligibility of Arlesey Town Youth player in recent fixture **NOTED; DUE TO THE LENGTH OF TIME SINCE THE GAME IN QUESTION (OVER 3 MONTHS) NO FURTHER ACTION TO BE TAKEN OR INVESTIGATIONS UNDERTAKEN. CLUBS REMINDED THAT ANY COMPLAINTS OF THIS NATURE NEED TO BE MADE IN WRITING TO THE GENERAL SECRETARY WITHIN 3 DAYS OF THE DATE OF THE GAME**
- **Arlesey Town Youth (Under 13)** re:- correspondence relating to charge of fielding ineligible player in recent fixtures **NOTED WITH THANKS; CLUB REMINDED THAT PLAYER SQUAD LIST MUST BE AVAILABLE FOR INSPECTION AT ALL GAMES**
- **Kempston Rovers Colts (Under 12 Panthers)** re:- observations relating to behaviour of players and parents during recent fixture V M&DH Clapham Sports **NOTED WITH DISAPPOINTMENT AT INCIDENTS INVOLVING UNDER 12 TEAMS. CLUBS REMINDED OF RESPONSIBILITY TO CONTROL BEHAVIOUR OF MANAGERS AND SPECTATORS AT MATCHES**
- **M&DH Clapham Sports (Under 12)** re:- observations relating to behaviour of players and parents during recent fixture V Kempston Rovers Colts Panthers **NOTED WITH DISAPPOINTMENT AT INCIDENTS INVOLVING UNDER 12 TEAMS. CLUBS REMINDED OF RESPONSIBILITY TO CONTROL BEHAVIOUR OF MANAGERS AND SPECTATORS AT MATCHES**
- **Barton Rovers Youth** re:- notification of impending closure of Parish Council playing fields to allow building of new houses **NOTED WITH DISAPPOINTMENT. GENERAL SECRETARY CONFIRMED CYFL SUPPORT FOR PROTEST AGAINST PROPOSED PLANS. DETAILS HAVE BEEN FORWARDED TO ALL CYFL**

CLUBS FOR AWARENESS AND POSTED ON CYFL SOCIAL MEDIA OUTLETS

- **Scott Mitchell (Bedfordshire Youth Saturday League)** re:- invitation to CYFL teams to enter forthcoming Futsal competition **NOTED WITH THANKS; DETAILS CIRCULATED TO APPROPRIATE AGE GROUP CYFL TEAMS**

- **Mike Todd (Parent)** re:- Observations relating to behaviour of Sacred Heart Youth players, officials and parents in recent Under 13 fixture V Bedford Town Eagles **NOTED; CORRESPONDENCE FORWADED TO BEDFORD TOWN EAGLES TO SUBSTANTIATE CLAIMS AND TO RECORD FORMAL COMPLAINT. NO RESPONSE RECEIVED FROM CLUB SO NO FURTHER ACTION TAKEN**

- **Sundon Park Rangers (Under 11)** re:- Observations relating to recent fixture V Dunstable Town Youth Whites **NOTED; DETAILS OF COMPLAINT FORWARDED TO DUNSTABLE TOWN YOUTH FOR OBSERVATIONS**

- **Dunstable Town Youth** re:- Explanation regarding referee issue raised by Sundon Park Rangers **NOTED WITH THANKS FOR SPEEDY AND FULL RESPONSE. EXPLANATION ACCEPTED. NO FURTHER ACTION TO BE TAKEN**

- **Dunstable Colts (Under 13)** re:- praise for support and assistance provided by officials and parents of Barton Rovers Youth during recent fixture following an injury to a Dunstable Colts player **NOTED WITH PLEASURE AND BEST WISHES RECORDED FOR FULL AND SPEEDY RECOVERY TO INJURED PLAYER**

- **Biggleswade United** re:- request received to advertise open training sessions **NOTED; GENERAL SECRETARY RESPONDED TO CONFIRM RULES AROUND THESE TYPE OF TRAINING SESSIONS AND OPEN TRIALS DURING PLAYING SEASON.**

- **Kempston Rovers Colts Tigers (Under 14)** re:- request to withdraw from Under 14 Plate competition **NOTED AND ACCEPTED WITH DISAPPOINTMENT. APOLOGIES RECORDED TO THOSE OTHER TEAMS AFFECTED BY THIS DECISION WHICH WILL IMPACT UPON THE NUMBER OF GAMES THAT THEY ARE PLAYING**

REPORTS

1. Chairman (Peter Brown)

The Chairman recorded his ongoing disappointment with the lack of RESPECT barriers seen in situ at games and noted the correlation between this and the amount of complaints regarding behaviour at games.

2. General Secretary (Jonathan Brown)

a. Transfers

The General Secretary advised that the following transfers had been completed during February:-

Transfer Number	Player Name	Current Club	Age Group	New Club	Age Group
27	Zeppelin MacDonald	2Touch Football Academy	11	AFC Dunstable	11

This transfer was approved and ratified by the Management Committee

b. Get It Right Campaign

The Committee reviewed the RESPECT marks received to date for teams and in consultation with any correspondence received regarding teams, their administration and levels of fines, selected the initial winners of the GET IT RIGHT campaign. The following teams were selected as the initial recipients of a MITRE Match Ball:-

- Sandy Colts (Under 18)
- Totternhoe Youth Reds (Under 16)
- Mursley United (Under 15)
- Lea Sports PSG (Under 14)
- Biggleswade United (Under 13)
- EB Lions (Under 12)

Committee members will be attending games involving these teams over the coming weeks to present the match balls and it was hoped that these balls would be used as match balls for forthcoming fixtures. Thanks recorded to M&S Water Services Limited for their support and funding for this initiative and 3Q Sports for supplying the footballs.

c. New Club Applications – Season 2018 / 19

The General Secretary advised that he had received a number of enquiries from new clubs wishing to apply to join the CYFL for the 2018 / 19 season. All clubs had been responded to and provided with some initial information relating to the CYFL. Clubs advised that the application forms for the 2018 / 19 season will be circulated by email towards the end of April.

3. Fixture Secretary (Tony Gee)

a. Fixtures

Mr. Gee advised that the fixtures had been affected by the recent snowfall, which had caused problems (noted that this bad weather has affected fixtures all levels with a knock on affect to pitches at youth levels.). Mr. Gee advised that mid-week fixtures will be required in some age groups and that selected age groups will also be playing games now until the 13th May (advertised end of the season).

b. Committee Pitch Walking

The following committee members - Steve Chamberlain, Ricky & Victor Shekle, John Thomas and Gary Wilson – all reported the fixtures that they had observed during the month of February.

c. Forthcoming ‘Problem’ Fixtures to Observe

The Committee reviewed some forthcoming ‘problem’ fixtures where reports of bad behaviour had been received for previous fixtures and made arrangements for committee members to attend where possible.

d. Divisional Updates

Mr Gee advised the following updates:-

Under 16 Div 1	Totternhoe Youth Reds (Winners)
Under 16 Div 1	Amphill Town Casuals (Runners Up)

Under 14 Div 3	Play Off required	Markyate Youth v Langford Youth
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e. League Cup / Shield / Plate Update

All Cup Competitions (apart from Under 11, due to FA Guidelines), underway, with future rounds scheduled in

4. Registrations Secretary (Pamela Johnson)

Mrs. Johnson advised that the registrations and transfers had now closed for the season, with 3583 players registered, of which 3467 are currently live and active.

It was noted that Leighton United Greens (Under 15) had made a late request to register a player. After discussion, this request was approved by the committee.

5. Referees

a. Central Appointments System Update (Mike Desborough)

Mr. Desborough provided a report for the committee to review, in which he detailed the referee appointments in February:-

Age Group	Div	04.02.18			11.02.18			18.02.18			25.02.18			Monthly Total		
		No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%
18	1	4	4	100%	0	0	#DIV/0!	1	1	100%	2	2	100%	7	7	100%
17	1	2	2	100%	0	0	N/A	0	0	N/A	0	0	N/A	2	2	100%
	2	4	4	100%	0	0	N/A	0	0	N/A	4	2	50%	8	6	75%
16	1	0	0	N/A	0	0	N/A	0	0	N/A	3	3	100%	3	3	100%
	2	2	2	100%	0	0	N/A	0	0	N/A	3	3	100%	5	5	100%
15	1	4	4	100%	2	2	100%	0	0	N/A	5	5	100%	11	11	100%
	2	4	3	75%	0	0	N/A	0	0	N/A	5	5	100%	9	8	89%
	3	4	4	100%	0	0	N/A	0	0	N/A	4	3	75%	8	7	88%
14	1	1	1	100%	0	0	N/A	0	0	N/A	3	3	100%	4	4	100%
	2	4	3	75%	0	0	N/A	0	0	N/A	2	1	50%	6	4	67%
	3	2	2	100%	0	0	N/A	0	0	N/A	2	2	100%	4	4	100%
13	1	2	2	100%	1	1	100%	4	4	100%	2	2	100%	9	9	100%
	2	0	0	N/A	4	4	100%	6	6	100%	2	2	100%	12	12	100%
	3	2	2	100%	4	4	100%	4	4	100%	2	2	100%	12	12	100%
12	1	0	0	N/A	2	2	100%	3	3	100%	0	0	N/A	5	5	100%
	2	0	0	N/A	4	4	100%	4	4	100%	3	3	100%	11	11	100%
	3	0	0	N/A	4	4	100%	4	4	100%	0	0	N/A	8	8	100%
	4	0	0	N/A	3	3	100%	3	3	100%	0	0	N/A	6	6	100%
11	1	2	2	100%	3	3	100%	4	4	100%	1	1	100%	10	10	100%
	2	3	3	100%	3	3	100%	4	4	100%	3	3	100%	13	13	100%
	3	3	3	100%	3	3	100%	4	4	100%	2	2	100%	12	12	100%
	4	3	3	100%	2	2	100%	4	4	100%	2	2	100%	11	11	100%
Totals		46	44	96%	35	35	100%	45	45	100%	50	46	92%	176	170	97%

6. Treasurer (Jane Brown)

Mrs. Brown advised that the books would be closed on 31st March and submitted for auditing.

Disappointment and frustration recorded once again that fines are not being paid by clubs in a timely manner. All fines are notified via these minutes and are to be paid within 14 days of receipt of these minutes. No further invoice will be sent, unless a levy has been added for late payment. Clubs are asked to adhere to this advice to save themselves money and also to save time chasing payment.

7. Social Media (Pamela Johnson / Tony Gee)

Mrs. Johnson and Mr. Gee advised of the following:-

- Website – 1222 unique visits in the past week
- Website – 2512 page visits in the past week
- Website – most visited page – club tournaments
- Twitter – 632 followers
- Facebook – 562 members

Unfortunately Mr. Gee advised that it had been necessary to remove some members from the Facebook group as a result of derogatory comments that had been made on certain posts. This was noted with disappointment, although the committee fully agreed with the action taken.

8. Child Welfare Officer (Tony Gee)

Nothing to report

9. Sponsorship (Tony Gee)

Details of the sponsorship agreement with Steven Eagell Toyota had been announced. Thanks recorded to Dama James at Steven Eagell Toyota for his support of the CYFL.

10. Sub-committees

1. Sub-committee – Discipline

a. Non-fulfilled Fixtures

The General Secretary confirmed that the following fixtures had not been fulfilled during the month of February. In accordance with league rules, the team highlighted in **yellow** had been charged with the non-fulfilment of the fixture. Details of the committee decision relating to these fixtures can be found within the accompanying Club Discipline Summary spreadsheet (see February tab highlighted in **red**).

4 th February 2018 Under 13, Division 2	Flitwick Eagles Golds	V	Someris Youth
11 th February 2018 Under 11, Brazil	Dunstable Town Youth Blues	V	Stopsley United
Under 11, Argentina	M&DH Clapham Sports	V	Flitwick Eagles Reds
18 th February 2018 Under 11, Neymar	Leighton Town Youth	V	Leighton United Greens
25 th February 2018 Under 15, Division 1	Biggleswade United	V	MK Wanderers

b. Void Fixtures

Nothing to report

c. Abandoned Fixtures

19th November 2017

Under 15, Division 1 **Newport Pagnell Town Tigers** V Shefford Saints Reds **(score 2-1 @Time)**

The above fixture was abandoned by the match referee following alleged misconduct between officials. Newport Pagnell Town Tigers found guilty of causing the game to be abandoned by Berks & Bucks FA. Points awarded to Shefford Saints.

14th January 2018

Under 17, League Cup **Inspire Athletic** V **Sundon Athletic Youth**

The above fixture was abandoned by the match referee following alleged misconduct between players and officials. The matter was been referred to the Bedfordshire Football Association following reports by the match referee. Following disciplinary hearings, both clubs were found proven of causing the game to be abandoned. Game to not be replayed. Both clubs to be removed from the Under 17 League Cup Competition.

25th February 2018

Under 11, ?? AFC Dunstable V **Great Denham Amber**

The above fixture was abandoned by the match referee following alleged misconduct between players and officials. The matter was been referred to the Bedfordshire Football Association following reports by the match referee. Following investigations and reports, neither team found guilty of causing the game to be abandoned. No further action to be taken.

d. Ineligible Players

Crawley Green Youth (Under 18 Crusaders)

Crawley Green Youth were duly charged and found guilty of fielding an ineligible player in fixture V Kempston Rovers Colts Tigers on 29th October 2017. Player Ben Wills suspended as had only completed 2 games of 3 game suspension imposed by Bedfordshire Football Association. Subsequently the sanction was increased and Crawley Green Youth Crusaders fielded Ben Wiles in a fixture on 3rd December 2017. Awaiting further update from the Bedfordshire Football Association

Arlesey Town Youth (Under 13)

Arlesey Town Youth were duly charged with fielding an ineligible player in fixture V Crawley Green Youth Athletic on 28th January. Having been charged, Arlesey Town Youth pleaded not guilty to the charge. Having investigated the matter further, the charge was not proven. No further action to be taken.

REMINDER:- ALL CLUBS WHO HAVE BEEN FINED CAN FIND DETAILS OF THE OFFENCE AND ANY ASSOCIATED FINE WITHIN THE ATTACHED CLUB DISCIPLINE SPREADSHEET. CLUBS ARE REMINDED THAT ALL FINES NEED TO BE PAID WITHIN 14 DAYS OF THE RECEIPT OF THESE MINUTES AND PAYMENT CAN BE MADE EITHER BY CHEQUE MADE PAYABLE TO CHILTERN YOUTH FOOTBALL LEAGUE AND SENT DIRECTLY TO THE TREASURER MRS J BROWN AT 19 LAMBS CLOSE, DUNSTABLE, BEDFORDSHIRE LU5 4QA OR VIA BACS PAYMENT AS FOLLOWS:-

SORT CODE:- 20-05-74
ACCOUNT NUMBER:- 90206121
ACCOUNT NAME:- CHILTERN YOUTH FOOTBALL LEAGUE

2. Sub-committee – Trophies

The Committee discussed the plans for the presentation of trophies at the end of the season. Plans to be announced for the distribution of trophies in due course. It was agreed that the CYFL would continue to present be-spoke shields to those teams winning the divisions.

3. Sub-committee - Cup Finals

Date	Sunday 22 nd April 2018
Age Groups	Under 18 and Under 17 League
Venue	Shefford Sports Club, Shefford
Teams / Games	TBC V TBC TBC V TBC
Kick Off Times	Under 17 Cup Final – Kick off 11.00am Under 18 Cup Final – Kick off 3.00pm
Officials	U18 Referee - Corey Mayes Assistant - Matthew Cooke Assistant - James Dileva 4th - Jake Webster U17 Referee - Liam Eagles Assistant - Matthew Basterfield Assistant - Alex Mitchell 4th - Fraser Barnstable
Trophies	Ordered
Cups	Under 17 – still awaiting return by Bedford FC Under 18 – returned already
Programme	Pamela Johnson to liaise with printer
Hospitality	Being supplied by Shefford Sports Club
Sponsors	Steven Eagell Toyota to be invited to attend
Man of the Match Award	Player from each side to be selected
Entry	£2 per adult (Under 16's free)
Match Balls	To be supplied by 3Q Sports
Date	Sunday 13 th May 2018
Age Groups	Under 16, 15, 14, 13, 12 and 11 (12 Cup Finals)
Venue	Barton Rovers FC Barton-le-Clay Parish Playing Fields
Teams / Games	All TBC
Kick Off Times	Tony Gee to devise timetable
Officials	All TBC
Trophies	Ordered
Cups	Awaiting return of the following Under 16 – Crawley Green Youth Falcons Under 14 – Stony Stratford Town Under 13 – Kempston Rovers Colts Lions Under 11 – Wilstead Harriers
Programme	Pamela Johnson to liaise with printer
Hospitality	Leighton United FC
Sponsors	Steven Eagell Toyota to be invited to attend
Man of the Match Award	Player from each side to be selected
Entry	£2 per adult (Under 16's free)
Match Balls	To be supplied by 3Q Sports
Photographer	Booked by General Secretary
Ice Cream Van	Booked by Tony Gee
First Aider	Chairman to explore further
Face Painter	Pamela Johnson to explore further
Police	General Secretary to contact

Any Other Business

Nothing discussed

Meeting Closed: 21.00

Dates for the 2017 / 18 Diary:

2018			
Monday 9 th April	Management Committee Meeting	7.00pm	Boardroom
Sunday 22 nd April	Under 17 & Under 18 Cup Finals	TBC	Shefford Sports Club
Thursday 3 rd May	Management Committee Meeting	7.00pm	Boardroom
Sunday 13 th May	Cup Final Super Sunday	Various	Barton Rovers FC & Barton-le-Clay Playing Fields
Monday 4 th June	AGM	8.00pm	County Lounge