



THE CHILTERN YOUTH FOOTBALL LEAGUE
(Affiliated to The Bedfordshire FA)



MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON THURSDAY 20th
AUGUST 2015 AT 7.30 P.M. AT BEDFORDSHIRE FOOTBALL ASSOCIATION

PRESENT: Mr. J. Parkins (Chairman), Mr. B. Fleet (Vice Chairman), Mr. T. Gee, Mr. D. Billington, Mr. R. Shekle, Mrs. J. Brown, Mrs. P. Johnson, Mrs K. Hall and Mr. P. Brown (Patron) and Mr. J. Brown (part)

APOLOGIES: Mr. R. Leonard, Mr. V. Shekle and Mr. C.J. Davison (President)

MATTERS ARISING FROM PREVIOUS MINUTES:

None

JUNE, JULY AND AUGUST CORRESPONDENCE:

- | | | |
|---|--|--------------|
| • Bedfordshire Football Association | re:- minutes of various meetings | NOTED |
| • Bedfordshire Football Association | re:- discipline reports | NOTED |
| • Bedfordshire Football Association | re:- County Cup Schedules and Fixtures | NOTED |
| • Bedfordshire Football Association | re:- Various Central Appointments System Updates | NOTED |
| • Hertfordshire Football Association | re:- County Cup Schedules and Fixtures | NOTED |

REPORTS

1. Chairman

a. Sponsorship

- I. **M&S Water Services** – have agreed to continue sponsorship with the CYFL for the 2015-16 season under the previously agreed terms. General Secretary to arrange meeting with representatives of M&S Water Services to finalise agreement. Date TBC
- II. **Double Trouble Development** - have agreed to continue sponsorship with the CYFL for the 2015-16 season under the previously agreed terms. General Secretary to arrange meeting with representatives of Double Trouble Development prior to the Full Council Meeting on 7th September
- III. **Genesis Sports** – have contacted the league with a potential offer to CYFL member clubs. General Secretary to arrange meeting with representatives of Genesis Sports prior to the Full Council Meeting on 7th September and a representative will address the member clubs as part of the meeting.
- IV. **League Cup Competitions and Divisional Sponsors**
It was agreed to seek £200.00 from potential sponsors of each of the League Cup Competitions. This would give sponsors:
 - advert in League Handbook
 - advert on League Web-site
 - advert in Cup Final programme
 - opportunity to present trophies at League Cup Final

It was agreed to seek £100.00 for a Divisional sponsor

It was agreed that Clubs would receive a 10% Commission on any sponsors they are able to bring to the League

- b. **Pitch Walking** – It was hoped to co-ordinate the process of Management Committee pitch walking to try and avoid duplication of members at the same match. Members were requested to notify John Parkins of matches they attend to enable him to compile a log of the teams that have been

watched. It was also agreed that John Parkins would co-ordinate ongoing cover to ensure the appropriate matches are covered by a Management Committee Member

2. General Secretary

a. Constitution

The current position with regards to the membership and constitution of the league is as follows:-

SUMMARY BY AGE GROUP

Age Group		Summary			PM	54%
		Teams	% Split	Divisions		
Under	18	17	7%	1	PM	54%
Under	17	14	6%	1		
Under	16	27	12%	3		
Under	15	30	13%	3		
Under	14	36	16%	3		
Under	13 (11v11)	39	17%	3	AM	46%
Under	13 (9v9)	0	0%	0		
Under	12	33	14%	4		
Under	11	34	15%	4		
		230	100%	22		

Unfortunately owing to a number of withdrawals, the committee had taken the decision to remove the 9v9 format offering at the Under 13 age group. This decision was taken with regret, but in view of the small number of teams left wishing to play 9v9 football, it was felt that the right decision was to offer those remaining teams the opportunity to play in the 11v11 format. The committee were pleased to note that all remaining teams had agreed and been able to play at 11v11 format so any further withdrawals had been avoided.

With the high number of teams still to register, it was regrettably anticipated that the Constitution may further reduce.

b. Team Withdrawals

Since the AGM, the following teams had given notice of withdrawing from the CYFL:-

AFC Luton	(Under 18)
Barton Rovers Youth Blues	(Under 17)
Bedford Park Rangers	(Under 17)
EB Lions	(Under 17)
AFC Dunstable	(Under 15)
Flitwick Eagles Whites	(Under 15)
Lea Sports PSG Leopards	(Under 15)
Shefford Saints	(Under 15)
Luton Borough Youth	(Under 14)
AFC Kempston Colts Pumas	(Under 13)
Great Linford	(Under 13)
Luton Allstars Phantoms	(Under 13)
Eastcotts	(Under 12)

It was agreed these Clubs should not be fined in accordance with League Rule 14(B) but that the Subscription Fee paid be forfeited.

c. Full Council Meeting

The pre-season Full Council Meeting is to be held on Monday 7th September 2015, starting at 8pm, at the County Lounge, Bedfordshire FA, Dunstable. The General Secretary is to send clubs notice of this meeting along with the agenda. This meeting is mandatory for clubs to attend (Rule 5(N)). Invitations had also been sent to the following to attend the meeting:-

- M&S Water Services Ltd
- Double Trouble Development
- Alan Young (Bedfordshire FA, RDO)
- Butch Fazal (Bedfordshire FA,)
- Alan Scott (Genesis Sports)

As part of the meeting, information will be supplied to the member clubs relating to the forthcoming season, along with match day team sheets, player ID cards and copies of the league handbook (for those clubs who had ordered them as part of the registration process)

3. Fixture Secretary

a. Fixture Position By Division

Divisional Constitutions prepared by the Secretary were presented and the proposed Divisions and playing formats were approved. It was again noted that these may be subject to further change should there be any more withdrawals. It appeared that there was still some confusion on what was allowed by the FA for Under 11 football. Disappointment was expressed that the meeting to clarify this promised by The Bedfordshire FA had not materialised.

b. League Cup Draws

Pending action; draws will be actioned in due course (other than in Under 16 age group where draw has already been made with Plate competition being played at the start of the season). Further details to be circulated in due course.

4. Central Appointments System Update

The General Secretary advised that he had met with Alan Young (new RDO) and Mike Desborough (Referee Liaison Officer) to discuss how the CAS had operated during the 2014 / 15 season and developments and plans for the 2015 / 16 season. The General Secretary advised that this was a positive meeting, with Mr Young outlining plans containing several points of interest for the coming season. Further regular discussions are to be held throughout the season, with the General Secretary working with the Bedfordshire Football Association on a number of potential initiatives.

a. Appointments

Mike Desborough had advised that appointments were now under way and were in the process of being posted to Full-time. Clarification for clubs over a certain elements of the system had been received and circulated to member clubs.

5. Registrations Secretary

a. Registration Update (AM & PM)

The following Clubs had failed to comply with League Rule 8(B) and it was agreed they be **FINED £20.00 PER TEAM** as stated in the Rule:

Under 11

Brickhill Wanderers Allstars
Bedford Town Eagles (9)
Flitwick Eagles (White) (9)
Flitwick Eagles (Stripes) (8)

Under 12

Bedford Town Eagles Royals
Mid Beds Tigers
Selsey Rovers

Under 13

Flitwick Eagles Gold
Flitwick Eagles Greens
Selsey Rovers
Leighton United Green
St Joseph Youth
Houghton Athletic (11)

Under 14

Eynesbury Rovers (DOB certification)
Bushmead Rovers
Houghton Athletic
Toddington Rovers (9)

Under 15

Dunstable Town
Houghton Athletic Falcons
Mid Beds Tigers Oranges
Bedford (6)
Barton Rovers (11)

Under 16

Selsey Rovers
Bedford United (Forza) (11)
Bedford United (Santos) (9)
Sandy Colts (10)

Under 17

AFC Shillington
Brickhill Wanderers Giants
Sandy Colts

Under 18

Bushmead Rovers
Maulden Magpies
St Joseph Youth

It was agreed Clubs who had not registered the requisite number of players by 31st August 2015 be excluded from the fixture list.

b. Registration Process Observations

Kerry Hall and Pamela Johnson commented on the process and their observations noted. It was agreed that they should prepare any proposals for changes to Rules, Paperwork and process for consideration at a future meeting.

c. Registration Process Clarification

It was agreed further registration of players should be actioned by post direct to the relevant Registration Secretary. Clubs are requested to ensure correct documentation is submitted and that attention is paid to correct postage being paid.

A STAMPED ADDRESSED ENVELOPE MUST BE ENCLOSED FOR RETURN of Registration Cards.

d. Dual Registration Issues

- I. Mujtaba Hussain – Luton United (Under 16) / Luton Tigers (Under 15)
Both Teams to appear before a League Board of Inquiry to discuss the registration anomalies concerning this Player
- II. Ben Higley – Sacred Heart Youth Hatters / Crawley Green Youth Blades (Under 14)
Player registered with Sacred Heart Youth
- III. Nathan Field – Langford Youth (Under 16) / Roxton Youth (Under 16)
Player registered with Langford Youth

This was in accordance with League Rule 8(G) and the Registration Secretary to notify Crawley Green Youth and Roxton Youth accordingly. It was decided not to take action against the players on this occasion (League Rule 8(H)ii)

e. Match Report Administration / Processes

Kerry Hall and Pamela Johnson to carry out random checks by instructing teams to submit their Match Report Forms as exchanged at matches on an ad-hoc basis

6. Treasurer – It was reported that the following Clubs had not paid their Subscription Fee:

- **AFC Kempston Rovers and Bedford College**
- **Bedford United**
- **Kempston Allstars**
- **Selsey Rovers**
- **Stony Stratford**

It was agreed that should the Fee and Levy not be paid by 31st August 2015 they be omitted from the fixture Programme until payment had been received.

7. Website

A proposal to develop a new Website from Pamela Johnson was approved

8. Child Welfare Officer

Tony Gee reported that he had re-registered as the League's Child Welfare Officer

9. Charter Standard League Update

Kerry Hall advised that she had good experience of the Charter Standard process for Clubs and was prepared to assist the Clubs who had not as yet received The FA Award in complying. Kerry Hall to address the Clubs on Charter Standard at the September Full Council Meeting.

10. Sub-committees

1. **Sub-committee – Discipline**: John Parkins, Jonathan Brown and Tony Gee appointed
2. **Sub-committee – Trophies**: Brian Fleet reporting to the full Committee
3. **Sub-committee - Cup Finals**: Full Committee
 - Under 17 and Under 18 League Cup Finals booked for Sunday 17th April at Shefford and Campton Town FC
 - Under 11 to Under 16 Cup Final Super Sunday booked for Sunday 15th May at Barton Rovers FC and Barton Playing Fields
 - The arrangements already made for the Cup Finals was noted with pleasure

Any Other Business

Nothing discussed

Meeting Closed: at 9.55p.m.

Date of Next Meeting: Thursday 1st October, 7.30pm, Bedfordshire Football Association

Date of Full Council Meeting – Monday, 7th September 2015 – 8.00 p.m. at The County Lounge, Bedfordshire FA, Dunstable - All Clubs Must Attend this Meeting

ALL FINES IN THESE MINUTES MUST BE PAID DIRECT TO THE HON. TREASURER BY:

MONDAY, 7TH SEPTEMBER, 2015

FINES NOT PAID BY THIS DATE WILL INCUR A LEVY OF £10.00 (RULE 5I) AND FURTHER ADDITIONAL

ACTION INCLUDING THE CANCELLATION OF FIXTURES MAY BE TAKEN