



**THE CHILTERN YOUTH FOOTBALL LEAGUE**  
**(Affiliated to The Bedfordshire FA)**



**MINUTES OF FULL COUNCIL MEETING HELD ON MONDAY, 25<sup>th</sup> JANUARY 2016 AT THE COUNTY LOUNGE, BEDFORDSHIRE FOOTBALL ASSOCIATION, SKIMPOT ROAD, DUNSTABLE, BEDFORDSHIRE, LU5 4JU**

**A G E N D A**

**1. Roll Call and Apologies for Absence**

Mr. Peter Brown (Patron and Acting Chairman) addressed the meeting and detailed some changes that had occurred in the committee since the last Full Council Meeting. Both Mr. J. Parkins and Mr. B. Fleet (Chairman and Vice Chairman) had resigned from the committee for personal reasons. Mr. Brown thanked both individuals for their hard work over a number of seasons and recorded his best wishes for their future endeavours.

Mr. P. Brown (Patron) welcomed Mr. C. Davison (President and Acting Vice Chairman) to the meeting, along with Alan Young (Bedfordshire Football Association Referee Development Manager) and Sarah Da Costa (Bedfordshire Football Association Referee Inclusion and Safeguarding Officer)

Atletico Europa, Meltis Corinthians and Sundon Athletic Youth recorded their apologies for not attending the meeting, while the following clubs were recorded as absent:-

AC Dunstable Rovers, AFC Shillington, Arlesey Town Youth, ASR Elite, Bedford United, Caddington Youth, Crawley Green Youth, Dunstable Town, Luton United, Sacred Heart Youth, Selsey Rovers, Sharnbrook, Shenley, St Joseph's Youth, Stony Stratford Town and Two Mile Ash Sports.

The Acting Chairman recorded his disappointment at the poor level of attendance and thanked those clubs in attendance for their support and time in attending.

**POST MEETING NOTE:-** Retrospective apologies were received from Bedford United, Shenley, St. Joseph's Youth, Stony Stratford Town –following delays caused by a railway accident which had impacted the club delegate from attending the meeting.

**2. Minutes of previous Full Council Meeting (Pre-Season Full Council Meeting) held on Monday, 7<sup>th</sup> September 2015**

These had previously been circulated by email and all member clubs in attendance were issued with a copy. The Acting Chairman advised that a small typographical error had been identified in the following sentence in the minutes, relating to the presentation from Alan Young:-

*'.....however the Bedfordshire Football Association are not trying to target recruitment on these areas to try and increase the overage coverage towards 100%.'*

The wording should in fact have read (change highlighted in **red**):-

*'.....however the Bedfordshire Football Association are **now** trying to target recruitment on these areas to try and increase the overage coverage towards 100%.'*

The General Secretary recorded his apologies for the error. The minutes (with the typographical amendment having been accepted) were approved by the floor and seconded as a true record of the last Full Council Meeting.

**3. Matters Arising:**

Nothing submitted in advance or raised from the floor during the meeting.

The Acting Chairman offered the member clubs the opportunity to raise any questions directly with Alan Young.

**4. Presentation by the Bedfordshire Football Association – Match Delegates**

Alan Young and Sarah Da Costa both addressed the floor and detailed a proposed initiative that the Bedfordshire Football Association were working with the Chiltern Youth Football League on, with the intention to run a pilot scheme during the 2016 / 17 season.

Questions, observations and concerns in relation to the proposal were received from AFC Luton, Blunham Youth, Eastcotts, Leighton United, Luton Allstars, Watling and Ricky Shekle (Committee Member).

Mr. Young and Mrs. Da Costa asked that if any clubs had any specific feedback for them or the Bedfordshire Football Association concerning the match delegate proposal, they could contact them directly. Both Mr. Young and Mrs. Da Costa agreed to take any questions following the meeting.

**5. Reports:**

**a) Hon. General Secretary: Mr. J. Brown**

- **Rule Changes** – The General Secretary advised that he had received a couple of proposals from clubs in relation to rule changes for the 2016 / 17 season. Clubs were reminded that any further suggestions needed to be submitted to the General Secretary by 31<sup>st</sup> January for review by the committee. The General Secretary will then circulate all proposals to clubs by 28<sup>th</sup> February, with clubs allowed to submit any amendments back to the General Secretary by 14<sup>th</sup> March. All proposals and amendments would then be discussed and voted on at the AGM.
- **Registration / Transfer Deadline** – Clubs were reminded that the deadline for registrations and transfers was 1<sup>st</sup> March
- **Return of League Trophies (Cups)** - Clubs were reminded that the deadline for the return of trophies to the league was 1<sup>st</sup> March
- **End of Season Cup Finals** – Mr. Brown reminded clubs that the end of season Cup Final Super Sunday had been scheduled for **Sunday 15th May 2016** and would again be held on Barton Playing Fields (Under 16 – Under 11 age groups). A schedule for the timing of the games was currently being devised and would be circulated to all clubs asap.
- The Under 17 and Under 18 League Cup Finals would to be held on **Sunday 17<sup>th</sup> April 2016** at Shefford Sports Club, with the kick off times still to be confirmed.
- The General Secretary encouraged as many people to attend these forthcoming events, explaining that they really help to showcase the CYFL. In 2015, over 2000 people attended the Cup Final Super Sunday, which made for a fantastic day, with so many games in progress throughout the day.
- **Application Forms** – to be circulated in mid-April and need to be completed and returned to the General Secretary by 31<sup>st</sup> May to allow the league to make the necessary plans in time to present at the AGM.

- **AGM –** is to be held on **Monday 20<sup>th</sup> June 2016** at the County Lounge, Bedfordshire Football Association. Further notices and information will be circulated to member clubs prior to the meeting.
- **Committee Members -** Mr. Brown explained that the committee were looking to strengthen their numbers for the coming season and would welcome any approaches from volunteers who were interested in joining the committee. Anyone who was interested, or knew of anyone who may be interested, were invited to contact either the Acting Chairman or the General Secretary for an informal chat.

**b) Hon. Fixture Secretary: Mr. T. Gee**

- **Free Week Requests –** clubs were advised that no free week requests would be granted for April and May. The league rule 10(M) states that free week requests are not permissible in April or May.
- **Fixtures –** fixtures for the remainder of the season were in the process of being drawn up and will be processed on [www.full-time.thefa.com](http://www.full-time.thefa.com) in due course. The season will finish (unless otherwise advised) on Sunday 15<sup>th</sup> May 2016.
- **Midweek Fixtures –** clubs were advised that some mid-week fixtures would be necessary to conclude the season and these would commence from 29<sup>th</sup> March. Clubs were asked to check the scheduling of fixtures on [www.full-time.thefa.com](http://www.full-time.thefa.com) and if they were unable to play on the scheduled date, they could liaise with their opponents to re-arrange for a mutually convenient date. If this was the case, clubs were asked to advise Mr Gee at the earliest possible opportunity. However, the re-scheduling of fixtures would not be possible at short notice (i.e. in the week of the date of the game).
- **Council Pitches –** clubs who use these pitches are asked not to train on them, as this will potentially impact the quality of the pitches (especially during the winter months). Any clubs who are caught training on the pitches may lose their right to be allocated a pitch going forward.
- **Easter Sunday –** falls this year on Sunday 27<sup>th</sup> March. Fixtures would not automatically be scheduled on this date; however if teams wished to play, they should state their availability to Mr Gee at the earliest opportunity and fixtures would be scheduled if at all possible
- **Full-time –** Mr. Gee advised that he was experiencing some issues with the notification of fixture clashes on Full-time. Unfortunately the system was not identifying if teams had been allocated more than 1 game on a particular date, which had proven to be the case due to the re-scheduling of fixtures postponed by bad weather. Clubs were asked to help by identifying these at the earliest opportunity and notifying Mr Gee so that he could rectify.

**c) Hon. Treasurer: Mrs. J. Brown**

- **Fines –** Clubs are reminded that they will be notified of any fines via the monthly Management Committee Meeting Minutes (specifically by the Club Discipline Summary attachment) and are asked to make their payments promptly (no reminders will be sent). The Treasurer advised that she was intending to close the league's accounts for the season on 31<sup>st</sup> March, so it would be appreciated if clubs could ensure that all outstanding monies were paid before that point.
- **Pitch fees –** those clubs who play in either Luton or Dunstable on council owned pitches will be invoiced for their pitch fees. Swift settlement of these fees would be appreciated to ensure that the process is kept as tidy and as up-to-date as possible

**d) Hon. Registration Secretaries: Mrs. K. Hall and Mrs. P. Johnson**

The Registration Secretaries advised that to this point they had registered 3572 players with the league (2039 – PM / 1533 – AM). On the whole the clubs had been very supportive with the processing of registrations. Clubs were reminded though that if they wished for registrations to be returned to them by post, they needed to include a stamped, self-addressed envelope with the registration card.

Bedford FC recorded their thanks and appreciation for the hard work of Mrs. K. Hall and Mrs. P. Johnson over the past 6 months and this was recognised by the other member clubs with a round of applause.

**e) Child Welfare Officer: Mr. T. Gee**

Mr. Gee advised that all reports had been forwarded to the Bedfordshire Football Association for further review. He also reminded clubs that if they had any concerns, he was available to offer advice and assistance.

**f) Webmaster: Mrs. P. Johnson and Mr. T. Gee**

Information was being uploaded to the website as and when received from clubs. If clubs had any information relating to summer tournaments or forthcoming events, please let either know and they will be happy to post on the site.

**6. Acting Chairman's Remarks: Mr. P. Brown**

Mr. Brown thanked the committee and all clubs for their hard work and reminded everyone that the committee was always looking for additional support from volunteers. Best wishes were recorded for a successful second half to the season.

**7. Any Other Business:**

Nothing raised

**a) Fines for Clubs not represented**

**(Rule 5(N) CLUBS NOT REPRESENTED SHALL BE FINED £20.00)**

AC Dunstable Rovers, AFC Shillington, Arlesey Town Youth, ASR Elite, Atletico Europa, Bedford United, Caddington Youth, Crawley Green Youth, Dunstable Town, Luton United, Meltis Corinthians, Sacred Heart Youth, Selsey Rovers, Sharnbrook, Shenley, St Joseph's Youth, Stony Stratford Town and Two Mile Ash Sports.

**Please Note –**

**CLUBS NOT REPRESENTED AT A SECOND MEETING IN THE SEASON SHALL BE FINED £40.00**

The Acting Chairman thanked the Bedfordshire Football Association for the use of their facilities and the clubs for attending, wishing them well for the remainder of the season and closed the meeting at 8.58pm.

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